



Monroe 2-Orleans BOCES
Guide for Services
2020-2021

Monroe 2–Orleans BOCES

The BOCES District Superintendent's duties also include:

Liaison Services

The BOCES District Superintendent:

- facilitates communication between districts and the SED, interprets, clarifies and assists in the implementation of New York State Education Law and the rules and regulations of the Board of Regents and the Commissioner of Education.

Superintendent Search

Upon request, the BOCES District Superintendent may be called upon by a component board of education to act as a consultant in the selection of a superintendent of schools, in the recruitment, and in the screening and evaluation of candidates. This service is provided under the BOCES Administrative Service Budget. This process includes:

- meeting with staff and community groups
- developing and mailing search brochures
- placing advertisements in nation-wide publications
- screening applicants
- selecting finalists
- assisting the board in setting up a process for interviews.

Consulting

Drawing upon the resources of SED and BOCES professional staff, the BOCES District Superintendent consults with school districts on a variety of education issues including:

- implementing new state standards and graduation
- requirements managing and planning building projects
- reorganizing school boundaries
- participating in SED programs.

Welcome to the Guide



Jo Anne L. Antonacci

Dear Colleagues,

The Monroe 2–Orleans BOCES continues to focus on the needs of our component districts and their communities. We have carefully examined our programs and services to assure that quality and affordability are maintained.

The 2020-21 Guide for Services includes Pre-K programs through adulthood and services ranging from curriculum and professional development to finance operations.

BOCES staff members are available to address questions and provide more information about a particular program or service prior to your service request submission. Should you have a need not addressed within the Guide, please let us know so we can work with you in developing a possible solution.

The Monroe 2–Orleans BOCES values the partnerships we have together. We are committed to intentionality and will go the distance to identify offerings that will support excellence and equity for all learners. We strive to fulfill your expectations as your educational partner of choice.

Respectfully Yours,

Jo Anne L. Antonacci
District Superintendent

Superintendent Services

The District Superintendent of Schools is a salaried officer of the State of New York, serving both the State Education Department (SED) and the Board of Cooperative Educational Services. In this capacity, under education law, the District Superintendent functions as the chief executive officer of BOCES, supervising the administration of the services BOCES provides at the request of component districts. The District Superintendent is also responsible for providing leadership as a regional representative of the Commissioner of Education. In this role, the District Superintendent may be asked by the Commissioner to represent her on special assignment in the school districts within the supervisory area.

Administrative Assistant and Board Clerk

Ginger Critchley • 585-352-2411 • gcritchl@monroe2boces.org

Table of Contents

Page

What is BOCES/Overview	2
Directory: BOCES and Component Districts	3
Mission and Vision	4
General Principles Governing BOCES	4
Instructional Programs	5
Career and Technical Education	6
Center for Workforce Development	8
Department for Exceptional Children	9
Westside Junior/Senior High Academy (regular ed. alternative programs)	16
Regional Summer School Program	16
Instructional Support	17
Communication and Technology Services	18
Curriculum, Instruction and Professional Development	22
Grant Writing	26
Reading Recovery	26
BOCES 4 Science/Elementary Science Program	27
MAARS - Monroe/Orleans Accountability, Assessment, and Reporting Services	28
Finance, Human Resources and Labor Relations	29
Cooperative Bidding	30
Rochester School Business Officials' Meetings	30
Rochester Area School Health Plan I & II	30
Rochester Area School Workers' Compensation Plan	30
Rochester Area School Personnel Administrators' Meetings	31
Human Resource Management Audits	31
OWR Online Web Recruitment	31
Shared Human Resources Manager	31
Labor Relations and Negotiation Service	32
Unemployment Service	32
Superintendent's Disciplinary Hearings	32
Attendance Investigator Service	32
Cross Contracts with Other BOCES	33
Co-Ser listing by department	36
Index	43

Target Dates

2019

November 1

Distribution of BOCES Guide for Services, 2020-2021

December 1

Services Order Forms submitted by local districts

2020

January 29

Distribution of BOCES proposed budget to Chief School Administrators and Board

April 1

Revised Services Order Forms submitted by local districts

April 1

Board of Cooperative Educational Services Annual Meeting

April 28

Annual voting by component districts on the BOCES Administrative Budget

May 13

Adoption of 2020-2021 budget by Board of Cooperative Educational Services

May 20

Distribution of adopted budget books to the Cooperative Board, Chief School Administrators, and component Board Members

July 1

Signing of contractual agreements with school districts

What is BOCES?

Boards of Cooperative Educational Services (BOCES) were created as a result of the Intermediate School District Act passed by the New York State legislature in 1948.

This legislation allowed school districts to partner to take advantage of their collective purchasing power to provide students with new educational opportunities.

By sharing the costs of educational programs and services through BOCES, local districts are able to provide important programs and services at considerable savings to local taxpayers.

How does a BOCES work?

School districts choose the BOCES services they want to subscribe to. When two or more districts within a BOCES identify a need, it is the responsibility of their BOCES to develop a service to fill that need. If a local district decides it can provide the service better and more cost-effectively on its own, the district is free to do so.

Who pays for BOCES services?

Member districts share the cost of whatever services they participate in. Each district pays a percentage of the total cost, based on how much service it purchases.

As an incentive to share costs, a percentage of every dollar a district spends on BOCES services is returned to that district the following year in the form of BOCES aid. The exact percentage is different for each school district, based on a state formula that considers the district's wealth as determined by local property values and residents' incomes.

The nine districts in Monroe 2–Orleans BOCES will receive back an average of up to 74.5 cents on every dollar they spent on aidable BOCES services in 2018-2019.

About Monroe 2–Orleans BOCES

Composed of nine school districts, Monroe 2–Orleans BOCES is one of 37 BOCES throughout the state serving 700 public schools.

In 1955, the boards of education of Brockport, Churchville-Chili, Gates Chili, Greece, Hilton, Spencerport and Wheatland-Chili voted to establish the Board of Cooperative Educational Services of the Second Supervisory District of Monroe County. When the Holley and Kendall school districts joined the BOCES in 1971, we became the Second Supervisory District of Monroe and Orleans Counties.

BOCES 2 is governed by a nine-member board. Approximately 903 full and part-time employees provide more than 100 separate services and serve over 32,000 students in our nine school districts.



ASSISTANT SUPERINTENDENT FOR INSTRUCTIONAL PROGRAMS

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Equal Opportunity Notice

The Monroe 2–Orleans Board of Cooperative Educational Services does not discriminate on the basis of age, sex, race, color, national origin, disability, creed, marital status, veteran status, sexual orientation, prior criminal offense, domestic violence victim status, or genetic status in its programs or activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle complaints/inquiries regarding the BOCES' non-discrimination policies: Director of Human Resources, 3599 Big Ridge Road, Spencerport, New York 14559, 585-352-2420, and is also the Title VII and Title IX Officer.

For further information on notice of non-discrimination, visit <http://wdcrobcolp01.ed.gov/CFAPPS/OCR/contactus.cfm> for the address and phone number of the office that serves your area, or call 1-800-421-3481. Please note that those wishing to file a complaint may also do so through the Department of Education's Office for Civil Rights at <http://www2.ed.gov/about/offices/list/ocr/qa-complaints.html>. See also New York State Executive Law 296-a.

Directory

BOARD OF COOPERATIVE EDUCATIONAL SERVICES

President

Dennis Laba, Gates Chili

Vice President

R. Charles Phillips, Greece

John Abbott, Hilton

Kathleen Dillon, Churchville-Chili

John Heise, Holley

George Howard, Wheatland-Chili

Gerald Maar, Brockport

Michael May, Spencerport

Constance Rockow, Kendall

ADMINISTRATIVE STAFF

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Component School Districts

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637-7449

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Dr. Lesli Myers-Small, Superintendent

Churchville-Chili Central

139 Fairbanks Road, Churchville, NY 14428

293-1800

Dr. Cheryl Repass, Board President

Lori Orologio, Superintendent

Gates Chili Central

3 Spartan Way, Rochester, NY 14624

247-5050

Jeffrey Pettenski, Board President

Christopher Dailey, Superintendent

Greece Central

P.O. Box 300, North Greece, NY 14515

966-2000

Sean McCabe, Board President

Kathleen Graupman, Superintendent

Hilton Central

225 West Avenue, Hilton, NY 14468

392-1000

Mark Hilburger, Board President

Dr. Casey Kosiorek, Superintendent

Holley Central

3800 N. Main Street, Holley, NY 14470

638-6316

Robin Silvis, Board President

Brian Bartalo, Superintendent

Kendall Central

1932 Kendall Road, Kendall, NY 14476

659-2741

Lisa Levett, Board President

Julie Christensen, Superintendent

Spencerport Central

71 Lyell Ave., Spencerport, NY 14559

349-5000

Kevin Hutton, Board President

Daniel Milgate, Superintendent

Wheatland-Chili Central

13 Beckwith Ave., Scottsville, NY 14546

889-4500

James Musshafen, Board President

Dr. Deborah Leh, Superintendent

General Principles Governing BOCES

In 1948, the New York State Legislature enacted a law which provided for the formation of Boards of Cooperative Educational Services (BOCES) to serve as an intermediate unit to provide certain services to local school districts. It must be emphasized that the local school district is the unit that was created by law to provide the basic instructional services in its community. Effective July 1, 1978, non-public schools became eligible to receive BOCES services on an unaided basis. BOCES is designed to strengthen and supplement local schools, not to substitute for them.

Principles governing the operation of Boards of Cooperative Educational Services are:

- BOCES services to districts are designed to supplement and support the component districts' activities and services. Cooperative programs and services should avoid duplicating, overlapping, or de-emphasizing responsibility which properly belongs to the local school district.
- Any function or service supported within the service budget of a BOCES must be approved by the Commissioner of Education before that service begins, regardless of the source of funding.
- Any activity operated by a BOCES must comply with all applicable requirements of Education Law. Regulations of the

Commissioner and recognized standards of practice applicable to a school district operating a similar activity also apply to BOCES unless the Cooperative Board is specifically excluded.

- Each aided service must generally be operated on a shared basis.
- Upon the approval of the Commissioner of Education, BOCES may provide services for which no state aid is claimed.
- Services provided must meet or exceed recognized standards to justify the use of BOCES aid; for example
 - ⇒ Teachers and other professional employees of BOCES are subject to the same requirements for certification as local school districts.
 - ⇒ Facilities necessary to provide a service must be available and must meet standards and requirements of the State Education Department.
- Component districts (users) should be directly involved in the planning and decision-making leading to the establishment and operation of shared service programs. A new service should be initiated on the basis of established need, after component districts have indicated interest in, acceptance of, and commitment to the service.

- With regard to itinerant personnel, a single district is limited to three-fifths (60 percent) of a person's time for BOCES aid.
- A BOCES employee providing a service to a school district may not, at the same time, be an employee of that school district in a similar instructional area.
- Approval of a shared service is for one year only. Each service will be reviewed annually through the Bureau of School District Organization and other appropriate State Education Department units to determine which services may be continued.
 - ⇒ The annual evaluation will consider long-range plans of the Department as well as specific criteria appropriate to the service.
 - ⇒ The practical effects upon the services to children will have a bearing on the approval of a program or service.
- Sparsity of population, distance, travel time, economics, and other pertinent factors will be given consideration with respect to applying criteria for any specific service.

SELECTING BOCES SERVICES

This Guide for Services has been prepared to assist component districts and other agencies in planning for the special needs of students and for other unique services. The Guide provides a brief description of each service available through BOCES and the name of the administrator or program contact from whom additional information is available.

Service requests submitted by the districts enable BOCES to apply for State Education Department approval of the service. They also provide the basis for cost estimates for programs, thus enabling budget preparation for both individual districts and the BOCES.

In all instances, BOCES programs and services for school districts are eligible for state aid only when two or more districts share in the program and when the service has been approved by the State Education Department.

Mission Statement

MISSION

We provide quality, cost-effective educational services in partnership with school districts and the community in a manner that supports excellence and equity for all learners. We are committed to customer satisfaction, continuous improvement, and personal and professional growth.

VISION

The Monroe 2–Orleans BOCES is the educational partner of choice. We serve the diverse needs of our community, helping all students achieve their full potential.

BOCES 2:

- Provides service of unparalleled excellence
- Demonstrates expertise
- Encourages innovation
- Shows caring and respect for all
- Demonstrates integrity and accountability
- Is cost effective
- Is responsive and flexible
- Employs a quality workforce

We are committed to customer satisfaction, continuous improvement, and personal and professional growth.

Instructional Programs

Career and Technical Education

Center for Workforce Development

Department for Exceptional Children

- Special Education
- Education for the Gifted and Talented
- English as a New Language

Other Instructional Programs

- Westside Junior/Senior High Academy
- Regional Summer School

CAREER AND TECHNICAL EDUCATION

Executive Principal: Jill Slavny, 352-2470, jslavny@monroe2boces.org

Career and Technical Education (CTE) develops tomorrow's workforce through programs that strengthen the technical, academic and career-readiness skills of today's high school students. CTE offers high school students an opportunity to explore a career field aligned with the 16 National Career Clusters. Students are graded on technical, academic

and career-ready knowledge and skills. Identified CTE programs allow students to earn English, math, science, health and/or physical education credit at the discretion of the home district. Students are prepared to transition to post-secondary education or skilled entry-level employment. Students may earn college credit through articulation agreements and dual enrollment opportunities.

Career and Technical Programs

Co-Ser 101

Successful completion of courses results in credits toward a HS/local diploma. Students are prepared for a lifetime of career success. Programs are offered in nine Career Clusters:

- Architecture & Construction
- Arts, A/V Technology & Communications
- Education & Training
- Health Science
- Hospitality & Tourism
- Human Services
- Information Technology
- Manufacturing
- Transportation, Distribution & Logistics

Courses combine technical content knowledge, applied academics, career and financial management, and industry aligned performance-based instruction/activities. Students receive school-to-career counseling and may participate in shadowing, internships and cooperative work experiences. Options may be available for students to earn required academic course credits in English, math, science, health, and/or physical education.

2019-2020

Unit cost: \$9,498/half-day session

(1/2 day session is equivalent to a 1.0 student FTE)

Services and Trades Courses

Co-Ser 101

These courses are directly aligned to the CDOS credential and viable employment options. Course curriculums include activities designed to develop transferable skills, career planning and industry content. Opportunities to earn Work Based Learning (WBL) hours are infused within the curriculum. In order to support students with special needs, these courses have a classroom aide and smaller student-to-teacher ratios (approximately 15:1).

2019-2020

Unit cost: \$9,498/half-day session

(1/2 day session is equivalent to a 1.0 student FTE)

New Vision Programs

Co-Ser 101

A Career Exploration program for highly-motivated and academically successful college-bound high school seniors. Students explore professional career interests while accruing high school and college credits aligned to their identified area of interest in the health professions and justice professions. New Visions students engage in rigorous academic training, a relevant curriculum, purposeful activities, authentic assessment and post-secondary/career planning combined with learning experiences in professional situations. Students must apply to be accepted into the program.

New Visions Courses:

- Health Professions
- Justice Professions
- STEM Professions

2019-2020

Unit cost: \$9,498/half day session

(1/2 day session is equivalent to a 1.0 student FTE)

Alternative High School Equivalency Program (AHSEP)

Co-Ser 413

Designed for students who are between 16 and 21 years old who are at-risk, in need of an alternative educational program, or who dropped out of school but are interested in continuing their education. This program prepares students for the TASC Test Assessing Secondary Completion™ to earn a New York State High School Equivalency Diploma, and it provides an opportunity to enroll in career and technical education courses.* Success on the TASC earns .5 on the ESSA College, Career and Civic Readiness Index.

** Students must be registered in their home districts.*

2019-2020

Unit cost: \$2,202/half-day session

(1/2 day session is equivalent to a 1/2 pt for ESSA)

Career Clusters and Programs

Architecture & Construction

- Carpentry
- HVAC/Plumbing
- Introduction to Construction Trades
- Residential and Commercial Electrical

Arts, A/V Technology & Communications

- Advertising Design/Multimedia

Education & Training

- Child and Family Development

Health Science

- Certified Nurse Assisting (CNA)
- Dental Assisting
- Exercise Science
- Phlebotomy and Laboratory Science

Hospitality & Tourism

- Baking
- Culinary Arts

Human Services

- Cosmetology

Information Technology

- Computer Technology

Manufacturing

- Engineering and Metal Fabrication Academy Welding
- Engineering and Metal Fabrication - Machining

Transportation, Distribution & Logistics

- Automotive Technology
- Auto Body and Collision Repair Technology
- Heavy Equipment Operation and Maintenance
- Outdoor Powersports Technology

Services and Trades

- Building Trades
- Food Services
- Personal Services

New Visions Courses

- Health Professions
- Justice Profession
- STEM Profession

CENTER FOR WORKFORCE DEVELOPMENT

Director: Thomas Schulte, 349-9100, tschulte@monroe2boces.org

High School Equivalency

Co-Ser 401

Designed for out of school youth, 16-20 years of age, who have not earned a high school diploma or the equivalent. This program prepares students for the TASC Test Assessing Secondary Completion™ or the National External Diploma Program (NEDP) to earn a New York State High School Equivalency Diploma. Instruction is provided in reading, writing, mathematics, social studies, science, life skills, career exploration and the development of English language skills for non-native speakers. This program includes continuous assessments and individualized instruction to help young adults plan for future careers.

2019-2020

Unit cost: \$12.29

Adult Career Education and Training

Career & Technical Education programs that are affordable, short-term and convenient for the adult learner. Course curriculum is industry-specific and emphasizes practical application of key concepts and skills, utilizing the latest technology. Our integrated programs allow for students that have not earned their HSE to participate in programs learning work readiness skills while at the same time preparing for their HSE.

Employment Preparation Education

The Employment Preparation Education Program (a grant funded program) offers Adult Secondary Education (ASE), Adult Basic Education (ABE), and English as a Second Language (ESL), for adults 21 years or older seeking to earn their High School Equivalency Diploma. Classroom instruction includes employability skills, reading, writing, and mathematics. Many adult students also enroll in career and technical classes to prepare themselves for the workplace.

Adult Career Education and Diploma (ACED)

The ACED program allows adults who do not have a high school diploma to attend career training classes while they are preparing to earn their High School Equivalency (HSE) diploma.

There are several career tracks to choose from in this program.

Career Training Programs

- Culinary Arts
- Dental Assistant*
- HVAC/R
- Machining/CNC Fundamentals*
- Medical Office Assistant*
- Nurse Assistant**
- Office Technology Specialist
- Phlebotomy/Lab Services**

Continuing Education Courses

Unsure what career path to choose? Consider exploring a career in one or several in-demand career fields, such as: automotive, autobody, computer repair, electrical/electronics, forklift certification, home remodeling/repair, HVAC, machining, notary public, OSHA Certification or welding.

Our continuing education courses offer individuals a convenient and affordable way to upgrade their current skills, while still maintaining employment. From career-related classes to hobbies or certifications, classes are offered during evening and Saturday hours to accommodate the needs of the adult learner.

Continuing Education Certifications

- Electrical Trades
- Forklift Certification
- HVAC Certification
- Machining
- Office Technology Specialist
- OSHA Certifications
- Welding

Guidance. Progress. Success.

GPS Services are designed to provide out-of-school youth aged 16 – 24 with the necessary assistance and resources to navigate the complex course ahead of them as they strive to secure an independent and stable future.

Funded through the Workforce Innovation & Opportunity Act (WIOA), the Center for Workforce Development can provide year-round services to eligible youth. Participants must meet eligibility requirements.

Vocational Assessment

A Vocational Assessment involves the collection of information about a person's academic and vocational aptitudes, abilities, interests and occupational readiness.

The trained counselor utilizes a variety of tools and assessments to provide information about an individual's aptitude, achievement, transferable work skills, and behaviors. A formal report will be provided with recommendations to facilitate the development of Individualized Education Plans and Individual Plans for employment. This information can inform decisions about instruction, remediation, accommodations, vocational placement and levels of support needed.

Customized Business Solutions

- Customized Curriculum/Training
- Experienced/Certified Instructors

ed2go® Online Learning Program

- Over 400 instructor-facilitated courses
- Start dates every month
- www.monroe2cwd.edu/online-education to register

Computer-Based Testing Center

- Kryterion
- Career Safe/OSHA Online
- CERTIPORT
- ESCO Institute



BOCES 2 Center for Workforce Development is accredited by the Commission of the Council on Occupational Education (COE) www.council.org



KRYTERION™ Authorized
HOST Kryterion
Testing
Center

esco institute

LOCATION

Admissions/Registration: CALL 349-9100

email: cwdinfo@monroe2boces.org
Rochester Tech Park
160 Wallace Way, Bldg. 9
Rochester, NY 14624 (Gates)
LEARN MORE by visiting us online
at www.monroe2cwd.edu

*Eligible for Pell grants and Stafford loans

** Loans/grants available to eligible students

DEPARTMENT FOR EXCEPTIONAL CHILDREN

Director: Barbara Martorana, 617-2448, bmartora@monroe2boces.org

The Department for Exceptional Children provides programs to meet the needs of students with a variety of abilities, which cannot be completely addressed by their local school districts. A wide range of educational opportunities is offered to expand and enrich learning for students with particular gifts and talents, to teach English to students with limited English proficiency, and to assist students with varying disabilities who require special instructional and support services.

Emphasis is on helping students develop their full potential, whatever their talents or needs.

The Department for Exceptional Children includes three divisions:

- Special Education
- Education for the Gifted and Talented
- English as a New Language

Special Education

Director: Barbara Martorana 617-2448

Special Class Setting

Instruction is provided for children and youth between the ages of 5 and 21 who have moderate to severe disabilities. Instructional groupings are based on the educational achievement, social development, physical development, and management needs of the children. Each student has an Individual Education Program (IEP) based on these needs.

This BOCES supports the principles of LRE (least restrictive environment) and inclusion (the right of children to be educated with non-disabled peers whenever possible). All self-contained classes are located in public school buildings or community-based sites to enhance interaction with peers without disabilities. BOCES' teachers provide the core instruction for the students, who also participate with non-disabled peers in general school activities and academic classes as indicated in the IEP. Career readiness skills are taught in a variety of settings.

12:1:1

Co-Ser 203

A district-based program for students grades K-12 with moderate to severe learning challenges, along with some emotional, physical and/or management needs. The focus of the class is to help students to develop academic, social and emotional strengths to maximize their learning and growth. At the secondary level, students may access the Activities of Daily Living Center, or career readiness programs such as Career and Technical Education courses, the Hospitality and Applied Skills program, or Work-Based Learning. These students typically benefit from further skill development in the areas of functional academics, activities of daily living, vocational awareness and training, social skills and community orientation. Recommend to list on IEP as Special Class 12:1:1 (BOCES 2) 5 x weekly, 6 hours (or 3 hours if a ½ day placement).

2019-2020

Unit cost: \$42,029/student

Hospitality and Applied Skills (HaAS)

Co-Ser 203

A setting in which students with disabilities (ages 14-21) are involved in meaningful activities to build toward work-readiness. Students attending the Hospitality and Applied Skills Center (HaAS) have a variety of physical, social, and academic abilities and needs. Students attend either morning or afternoon sessions up to five times per week, combined with a classroom placement either within BOCES 2 or the student's home district. Hospitality and Applied Skills is an unpaid skills development program. Recommend to list on IEP as Special Class 12:1:1 (HaAS) x weekly, 3 hours.

2019-2020

Unit cost: \$21,015/student

Activities for Daily Living Center

Co-Ser 203

A setting in which students with disabilities work on social interaction skills, personal hygiene and grooming skills, meal preparation, household maintenance, gardening, and home economic skills. The physical space includes a bedroom, kitchen, bathroom, living room and laundry area, and is modified for students having significant fine and gross motor difficulties. Students attend either a morning or afternoon session, typically once a week, combined with a classroom placement either within BOCES 2 or the student's home district. Recommend to list on IEP as Special Class 12:1:1 (ADL) x weekly, 3 hours.

2019-2020

Unit cost: \$21,015/student

Transition (12:1:1)

Co-Ser 203

Community-based program for students aged 18-21 who have completed four or more years of high school but are still eligible for school-age services. The students have elected to extend their classroom experiences to enhance social and vocational competencies as well as community orientation and skills of daily living as they work towards obtaining a CDOS Credential, Skills and Achievement Commencement Credential, or Regents diploma. A career-readiness placement is a typical component of this program. Recommend to list on IEP as Special Class 12:1:1 (Transition) 5 x weekly, 3 hours.

2019-2020

Unit cost: \$46,528/student

Project SEARCH (12:1:1)

Co-Ser 203

A program for students aged 18-21 who are in their last year of their high school education. These students are working toward a CDOS Credential or Skills and Achievement Commencement Credential, along with competitive employment. This program is a collaborative effort between the students, University of Rochester Institute for Innovative Transition, ACCES-VR, ARC of Monroe, The Golisano Children's Hospital at Strong, and Monroe 2-Orleans BOCES. The program focuses on helping students to develop and utilize new skills that will allow them to achieve competitive employment in the community. All necessary related services will be provided on a consultant basis and are directly related to the skills needed "on the job." Recommend to list on IEP as Special Class 12:1:1 (Project SEARCH) 5 x weekly, 6 hours.

2019-2020

Unit cost: \$37,305/student

CaSS 8:1:1

Co-Ser 204

A district-based program for students grades 6-12 with a diagnosis of Autism Spectrum Disorder, Social Communication Disorder, or other unique characteristics formerly associated with Asperger's Syndrome. The focus is on helping students develop Communication and Social Skills while maintaining their academic strengths through a standards/Regents-based curriculum. Specific individualized strategies, such as Montessori and TEACCH methods, are utilized to meet student needs. Recommend to list on IEP as Special Class 8:1:1 (CaSS) 5 x weekly, 6 hours (or 3 hours if a ½ day placement).

2019-2020

Unit cost: \$44,431/student

6:1:1 ASD

Co-Ser 205

A district-based program for students grades K-8 with a diagnosis of Autism or unique needs associated with Autism Spectrum Disorders. The program is highly structured, utilizing strategies from TEACCH, Applied Behavioral Analysis, DIR, and the SCERTS® model as appropriate based on student needs. Recommend to list on IEP as Special Class 6:1:1 (ASD) 5 x weekly, 6 hours.

2019-2020

Unit cost: \$61,333/student

6:1:1 Medically Fragile

Co-Ser 205

A district-based program for students grades K-12 with multiple and severe disabilities, physical disabilities, and/or traumatic brain injuries. The focus of the class is to help students develop academic, social and emotional strengths to maximize their learning and growth. Recommend to list on IEP as Special Class 6:1:1 (Medically Fragile) 5 x weekly, 6 hours.

2019-2020

Unit cost: \$50,509/student

6:1:1 Behavior Management

Co-Ser 205

A district-based program for students grades K-12 who require small group instruction for their management needs. The program focuses on standards-based academic skills and social-emotional development using a variety of strategies based on student strengths. Students may access mainstream classroom opportunities as appropriate. Recommend to list on IEP as Special Class 6:1:1 (BOCES 2) 5 x weekly, 6 hours (or 3 hours if a ½ day placement).

2019-2020

Unit cost: \$50,509/student

6:1:1 Center Based

Co-Ser 205

A program for students grades 7-12 with severe psychiatric, social, and emotional challenges that impact learning. Students are supported by school-based mental health staff, psychiatric and nursing services, and other related services as requested. A standards-based curriculum in conjunction with comprehensive mental health services to include family and student counseling. Program services are delivered at multiple center-based sites depending on students' grade levels. Recommend to list on IEP as Special Class 6:1:1 (BOCES 2 Center-Based) 5 x weekly, 6 hours (or 3 hours if a ½ day placement).

2019-2020

Unit cost: \$55,740/student

8:1:2 Intensive Management

Co-Ser 206

A program for students grades K-6 with intensive management needs due to emotional and/or behavioral disabilities. The program focuses on standards-based academic skills and social-emotional development using a variety of strategies based on student strengths. Mental Health staff are on-site full-time and staff receive Therapeutic Crisis Intervention training. Recommend to list on IEP as Special Class 8:1:2 (BOCES 2) 5 x weekly, 6 hours.

2019-2020

Co-Ser 206 (elementary) Unit cost \$51,595/student

6:1:2 Complex Needs

Co Ser 211

A program for students grades K-12 with intensive management needs due to emotional and/or behavioral disabilities further complicated by developmental and/or intellectual disabilities. This program offers standards-based academics and social-emotional development using a variety of strategies centered on student strengths. The program includes enriched mental health support services, pro-social skills training and therapeutic crisis intervention. Recommend to list on IEP as Special Class 6:1:2 (Complex Needs) 5 x weekly, 6 hours.

2019-2020

Unit Cost \$74,396/student

Itinerant Services

Upon the request of the local school district, itinerant personnel are available to provide instructional support services to children enrolled in district-operated programs. In addition, itinerant personnel can provide consultant services to district staff on request tailored to specific district needs.

Tutorial Services* (General and Classified)

Co-Sers 202/406

Services are available for general and special education students, students on suspension, home instruction, with disabilities, who are hospitalized, chronically ill at home, or who have other specific needs. Instruction is scheduled by BOCES upon request of district personnel. Materials used in tutoring are provided by the district to assure continuity with the school curricula. If there is no adult in the home of the student for whom tutoring has been requested, the tutoring will occur at a neutral site designated and provided by the district or BOCES. Subject areas include, but are not limited to, K-12 mathematics, science, reading, social studies, English, and art.

Tutoring Center 2019-2020

Co-Ser 202 (classified) Unit cost: \$41.80/hr.

Co-Ser 406 (general) Unit cost: \$41.80/hr.

Homebased

Co-Ser 202 (classified) Unit cost: \$44.80/hr.

Co-Ser 406 (general) Unit cost: \$44.80/hr

*Tutorial services may be combined with other itinerant services (e.g., Family Support Services, School Social Work) to provide an individualized program for at-risk students.

Teachers of the Blind/Visually Impaired

Co-Ser 301

Services are provided by certified Teachers of the Blind and Visually Impaired and Orientation and Mobility Specialists. This service may be direct or consultative. Services include staff training and support, evaluations, general educational support, Braille and low vision instruction, orientation and mobility training, and specially designed materials and technological adaptations such as large print texts and computer/software adaptations.

2019-2020

Unit cost: \$7,918/hr./wk. (40 weeks)

Teachers of the Deaf/Hard of Hearing Signing Skills Coaches Notetakers/ Interpreters

Co-Ser 302

Services are provided by a certified Teacher of the Deaf/Hard of Hearing (TOD), educational interpreter/transliterators, signing skills coach and/or notetaker. TOD service may be direct or consultative. Services include evaluations, general educational support, staff training and support, and assistive technology support.

2019-2020

Teacher of Deaf/HOH Unit cost: \$5,445/hr./wk. (40 weeks)

Interpreter Unit cost: \$90,494/year

Notetaker Unit cost: \$55,587/year

Signing Skills Coach Unit cost: \$62,111/year

Audiological Services

Co-Ser 302

NYS licensed audiologists provide comprehensive diagnostic audiological evaluations to address student listening/learning needs in the educational setting. General aural rehabilitation services are offered and consultation is typically included in the service. Assessment and verification of personal amplification is also provided.

Additional services include:

- Assessment of (central) auditory processing abilities to determine appropriate accommodations/modifications and technologies based on auditory profile
- Fitting and verification of FM/DM Hearing Assistive Technology for individuals with diagnosed hearing loss and (central) auditory processing deficits
- FM/DM trial, to include basic audiological evaluation, educational consultation, fitting and provision of FM/DM (4 weeks) to determine educational benefit of the technology
- FM/DM hearing assistive technology service includes provision of appropriate equipment, consultation and training for the student and educational team, maintenance and routine monitoring of the equipment

2019-2020

Unit cost: \$8,215/hr./wk. (40 weeks)

plus a base fee of \$1,090 for FM/DM Hearing Assistive Technology (HAT)

Occupational Therapy

Co-Ser 303

Provided by a licensed occupational therapist to facilitate development of a student's fine motor, perceptual motor, self-help, adaptive and play/leisure/prevocational skills. Treatment may include but is not limited to: optimizing muscle tone and strength, as well as motor control and coordination, needed for successful fine motor and oral motor functioning; enhancing sensory processing abilities; improving visual perceptual and visual motor skills; and fabricating and/or providing guidance in the selection and use of adaptive devices and equipment to facilitate independence in activities of daily living.

2019-2020

Unit cost: \$8,137/hr./wk. (40 weeks) or \$146,747/FTE

Physical Therapy

Co-Ser 306

Provided by a licensed physical therapist to facilitate development of a student's gross motor skills that rely on large muscles of the body involved in physical movement (i.e., locomotion, balance, coordination). Treatment may include, but is not limited to: optimizing muscle tone, strength, mobility, endurance and cardiopulmonary function; improving posture, gait and body awareness; monitoring function, fit and use of mobility aids, adaptive and seating equipment, prosthetic and orthotic devices; and making environmental recommendations in order to accommodate a student's physical needs.

2019-2020

Unit cost: \$8,577/hr./wk. (40 weeks) or \$138,200/FTE

Speech and Language Therapy (Classified)

Co-Ser 308

Services are provided by a certified teacher of the speech and hearing handicapped/teacher of students with speech language disabilities, and/or licensed speech pathologist to students who exhibit difficulties with: semantics, syntax, grammar, pragmatics, phonology/articulation, auditory perception/memory, receptive language, expressive language, fluency, voice, and oral motor skills. Services may be direct or consultative. Evaluations are available.

2019-2020

Unit cost: \$8,191/hr./wk. (40 weeks) or \$144,840/FTE

Assistive Technology Services

Co-Ser 308

An assistive technology consultant assists in the selection, acquisition or use of assistive technology devices (e.g., adaptive computer equipment and augmentative communication systems). They also provide individual adaptations of assistive technology devices and/or equipment; coordination with therapies and services associated with the educational program; and training and technical assistance to the individual student, the family when appropriate, and the staff involved with the students in his or her educational program. Equipment purchasing and loan services are accessed through our CaTS Department (see Co-Ser 527, p. 22).

The following models may be requested:

Model A - Block hours assigned to district as determined with PPS Director. May also include direct student hours if needed.

Model C - Dedicated student hours per IEP

2019-2020

Unit cost: Model A: \$38,865/day/wk./yr.

Model C: \$9,716/hr./wk./yr.

NYS Licensed Speech Pathologist for Medicaid

Co-Ser 308

A NYS licensed/ASHA certified speech pathologist provides “direction” to non-licensed teachers of the speech and hearing handicapped and teachers of students with speech/language disabilities providing service to Medicaid eligible students. “Direction” is required by the Department of Social Services and agreed upon by the New York State Education Department for Medicaid reimbursement.

2019-2020

Unit cost: \$11,289/hr./wk. (40 weeks)

School Social Work

Co-Ser 309

Services provided by a certified school social worker include: individual/group/family counseling; social histories; intakes and screenings; consultation to staff; in-service for staff/parents/community; parent support groups; and liaison work with community agencies.

2019-2020

Unit cost: \$7,871/hr./wk. (40 weeks) or \$123,805/FTE

School Psychology

Co-Ser 309

Services provided by a certified school psychologist include psycho-educational assessment, social skills training, individual counseling, and liaison between schools, families, and community agencies. A state mandated psycho-educational review of each student is conducted once every three years. This may include a review of each student’s file, classroom observation, consultation with the teacher, and individual psychological testing as deemed necessary.

2019-2020

Unit cost: \$7,871/hr./wk. (40 weeks) or \$123,805/FTE

Behavior Specialist

Co-Ser 309

Behavior Specialist services may include:

- Facilitation with the child’s team for a Functional Behavior Assessment and/or a Behavior Intervention Plan
- Determination of appropriate intervention strategies based on evaluation and/or observation
- Consultation to staff or families for individual student needs
- Positive behavioral support planning
- Training in areas related to Behavior Management (including use of suggested interventions)

2019-2020

Unit cost: \$7,871/hr./wk. (40 weeks)

Family Support Services

Co-Ser 309

Social work services provided to district families that are in need of extra, more intensive, support for a time-limited basis (generally 6 – 8 weeks). Services include helping family members to develop and pursue goals, more productive problem solving, increase coping skills to a traumatic situation, and/or access community services. Referrals must come from home district administrators such as PPS or building principal.

2019-2020

Unit cost: call for rate

Consultant Special Education Teachers

Co-Ser 311

Special education teachers with training in the philosophy and practices of inclusion are available to provide specific interventions for the student, teacher support and adaptations, case management, and parent support as students with disabilities are educated in inclusive settings.

2019-2020

Unit cost: \$5,696/hr./wk. (40 weeks) or \$89,539/FTE

Music/Art Therapy

Co-Ser 311

Provides services of a certified music/art therapist to students who demonstrate active response to music/art and meet qualifying criteria through professional assessment. Therapy is custom designed to address measurable IEP related goals (i.e., cognition, communication, motor skills, socialization, etc.) through clinical application to effectively support learning within the classroom.

2019-2020

Music: Unit cost: \$5,967/hr./wk. (40 weeks)

Art: Unit cost: \$6,602/hr./wk. (40 weeks)

Autism Specialist

Co-Ser 311

Autism Specialist services may include:

- Assistance in determination of appropriate placement
- Determination of appropriate intervention strategies
- Training in areas related to Autism Spectrum Disorder (including use of suggested interventions) for staff and families
- Assessment of student learning, communication and social needs
- Consultation to staff or families for individual student needs
- Transition assistance
- Assistance in development of IEP
- Positive behavioral support planning
- Design of home, classroom and individualized student programs including the following methodologies, but not limited to: TEACCH, Discrete Trial Therapy, DIR (Developmental Individualized Difference Relationship-based model, Group Social Stories, and Visual Communication Systems.

The following models may be requested:

Model A – Block hours assigned to a district to provide autism supports and/or training to identified programs and classes as determined with the PPS Director.

Model B – Dedicated student hours per IEP.

2019-2020

Unit cost: \$8,143/hr./wk. (40 weeks)

Reading Specialist

Co-Ser 311

Reading Specialist services may include:

- In depth reading evaluation for students, including recommendations for intervention
- Ongoing consultation with the school team for individual student needs
- Ongoing consultation with the school team regarding literacy program
- Training in areas related to literacy

2019-2020

Inclusion Teacher Aide

Co-Ser 311

Assists in inclusive educational placements by providing academic, health, self-care and behavior management supports with the goal of promoting student success in the least restrictive environment. Function as a 1:1 or classroom support.

2019-2020

Unit cost: \$48,612/yr.

Inclusion Student Behavioral Assistant

Co-Ser 311

Provides specialized behavioral support to students presenting intensive behavior management needs and/or requiring an individualized and structured approach to teaching in the regular education classroom. Student Behavioral Assistants are highly trained in crisis intervention and prevention or specifically trained in the specialized programs and materials that promote learning, (i.e., TEACCH, DIR, PECS, etc.) for

students presenting autism. The goal is to promote student success in the least restrictive environment. Function as a 1:1, classroom, or building support.

2019-2020

Unit cost: \$49,405/yr.

Pupil Services Coordination

Co-Ser 318

BOCES employees provide shared itinerant coordination/supervision service to two or more school districts. Coordination/supervision supports district activity by providing professional assistance, advice, supervision, or leadership. Can include multiple activities, including chair (CSE/CPSE). Please contact Director to inquire about BOCES' ability to meet the specific needs of your district.

2019-2020

Unit cost: \$134,783/FTE

Career Planning Services

Co-Ser 517

Transition Services

Technical assistance and training in the transition components of the IDEA and CDOS credential, including development of student postsecondary goals, coordinated activities and transition services and how these components are infused into IEPs. Includes developing transition trainings and materials uniquely suited to district staff, students and parents, including self-determination, self-advocacy and accessing community resources.

2019-2020

Unit cost: \$23,574/day

Job Coach Services

Individualized job coaching support may be provided on a short or long-term basis.

2019-2020

Unit cost: \$24,306/half-day (40 weeks)

Work-Based Learning

An unpaid work experience that provides opportunities for students to discover career interests and aptitudes. Student trainees learn about themselves, their capabilities, and the world of work. They can receive school credits and/or the necessary hours towards the CDOS credential. Work experiences are provided in a variety of community and educational settings. Students in WBL also participate in the **Career Skills Center** a minimum of one time per week, which focuses on universal work-readiness skills. The **Career Exploration Center** is a short-term support which provides a five day per week placement to prepare students for entry into the WBL program, or for re-entry when skills need to be reviewed and practiced. Note: These settings are not listed as a Program on the student's IEP, as they are not a special education program. They can be referred to elsewhere within the IEP.

2019-2020

Unit cost: \$22,194/2.5 hrs./day (40 weeks)

Person Centered Planning

Staff certified by Cornell University in Person Centered Planning assist student and family in envisioning their future, and connecting school staff to the student's circle of support.

2019-2020

Unit cost: \$6,022/hr./wk./yr.

Supervisor Handicapped Programs

Co-Ser 316

BOCES will assist with special education administrative coordination to aid in provision of quality special education services for students within their home districts that maintain compliance with Federal and New York State regulations and provide a broad array of options for diverse student populations. This will focus on increasing the participating districts' ability to maintain students in the Least Restrictive Environment with the greatest potential for inclusion while achieving academic success through access to a rigorous curriculum. Specific tasks and responsibilities of the supervisor will be determined following discussions with representatives (e.g. Superintendent of Schools, Director of Pupil Personnel Services, etc.) from the participating districts to identify needs, strengths, and areas for growth.

Can include, but is not limited to:

- Provide advice based on an assessment of systemic planning/implementation of special education services
- Provide professional assistance through consultations with administrators, teachers, and therapists on the design of comprehensive and rigorous educational programs for students with disabilities
- Provide supervision and guidance in compliance with NYS mandates and regulations
- Provide leadership and mentoring in other technical assistance as needed

2019-2020

Unit cost: upon request

Extended School Year Program

Co-Sers 823/841

Classroom, Itinerant and Preschool Programs

For children, ages three to 21, who have severe disabilities and are in need of a 12-month program to sustain their learning and maintain their developmental levels. The organization of the program is comparable to the school year program. The students continue to receive the basic instructional services, as well as those supportive services specified in their Individual Educational Plan (IEP).

The program is conducted for a 30-day period during the summer months of July and August. Referrals to the program are made by the local school district Committee on Special Education (CSE) for school-age children and by the local school district Committee on Preschool Special Education (CPSE) for children ages three years to school age.

2019-2020

Co-Sers 823/841 (Classroom Program) Unit cost: TBD

Preschool Services

Co-Ser N/A

Referrals for preschool programs are made by the local school district Committee on Preschool Special Education (CPSE). Comprehensive data in support of the referral must accompany all referrals.

Preschool Special Class Integrated Setting (6/6:1+1)

An integrated half-day classroom experience for children with moderate disabilities within community-based early childhood settings. The classroom has a maximum of six students with disabilities, six students without disabilities, with one teacher and one classroom aide. This program offers a comprehensive range of services through the collaborative effort of special educators, general educators, and early childhood teachers. The focus of this class is to help students develop an approach to learning, physical development and health, social and emotional development, communication, language, literacy skills, and their cognition and knowledge of the world. Recommend to list on IEP as Special Class in an Integrated Setting (6:1+1), 5 x weekly, 2 hours 30 minutes.

Preschool Special Class (12:1+1)

A comprehensive full-day program designed for children between three and five years old with significant disabilities. The program includes a variety of learning activities designed to assist children with interacting with other children and becoming ready for a less restrictive environment. The focus of this class is to help students develop their approaches to learning, physical development and health, social and emotional development, communication, language, literacy, and their cognition and knowledge of the world. Recommend to list on IEP as Special Class (12:1+1), 5 x weekly, 5 hours.

Preschool Special Class (8:1+3)

A program for students with severe learning challenges and developmental disabilities; some emotional, physical and/or management needs may also be present. The focus of the class is to help the students develop academic, social, and emotional strengths to maximize their learning and growth. Recommend to list on IEP as Special Class (8:1+3), 5 x weekly, 5 hours.

Teacher Immersion Fellows Program

Co-Ser 653

Co-Ser 512

The Teacher Immersion Fellows Program connects school districts and colleges to partner to provide districts with area college students who serve as substitute teachers throughout the year. Student participants are provided high quality professional development and follow up coaching by BOCES staff (Co-Ser 512). BOCES facilitates the marketing, recruitment and interview process, while providing on-going liaison services between students, school districts and colleges (Co-Ser 653). Both Co-Sers must be purchased to participate in TIFP.

2019-2020

Unit Cost Co-Ser 653: \$5,394/district

Unit Cost Co-Ser 512: \$3,728/participant

EDUCATION FOR GIFTED AND TALENTED

Supervisor: Nichole Outhouse,
617-2450

A Diversified Enrichment Program for the Talented (ADEPT)

Project ADEPT is a multi-component Enrichment Program for gifted and talented students and students with special interests and talents in grades K-12.

Explorations

Co-Ser 402

Provides numerous enrichment opportunities for elementary students in their home school. The program includes a one-week residency and several enrichment workshops which cover the range of academic subjects and are often curriculum related. The total program is customized to meet the needs of individual schools. Building enrollment is a factor in determining the level of service for each participating school. An elementary advisory group, the Explorations Team, meets regularly with ADEPT staff to monitor progress, evaluate programs and address emerging needs.

2019-2020

Unit cost: \$8,446/building

Discovery Program and the High School Seminar Series

Co-Ser 402

Focused enrichment opportunities for middle school and high school students during the regular school day at the BOCES Educational Services Center, or at other locations throughout the metropolitan area. Full-day sessions or as a series of half-day sessions. Topics cover a wide variety of interest areas in math, science, social studies/current events, arts and humanities, and social sciences. Resource personnel are recognized authorities in their fields from area colleges, public agencies and private institutions. The ADEPT staff meets regularly with the high school Advisory Council and the middle school Discovery Committee to monitor program content, facilitation details, and future plans.

2019-2020

Unit cost: \$212/student

Student Leadership Training

Co-Ser 402

Designed to help student leaders (class officers, student government, VICA, etc.) at the high school level, develop communication, problem-solving and decision-making skills. It consists primarily of a supervised, two-day training at the BOCES Educational Services Center and may include a follow-up session during the year to refine skills and to consider emerging problems.

2019-2020

Unit cost: \$602/student

MasterMinds

Co-Ser 510

An academic team competition for high school students at both the varsity and junior varsity levels. Match questions cover a broad spectrum of topics including history and political science, language and literature, math and the sciences, sports, the arts, religion, pop culture, and current events.

2019-2020

Unit cost: \$ \$812/team (varsity)

\$352/team (junior varsity)

Academic Challenge Bowl

Co-Ser 510

Academic team competition for 7th and 8th graders. Modeled after Masterminds, this competition challenges students' knowledge of a broad range of subject matters.

2019-2020

Unit cost: \$506/team

Interscholastic Chess

Co-Ser 510

Gives middle school and high school students the opportunity to play against students from other schools in timed games. USCF (United States Chess Federation) membership is not required.

2019-2020

Unit cost: \$343/team

Professional Development Series

Co-Ser 512

Staff development focused on meeting the needs of high ability students. This series provides ongoing training for gifted and talented specialists, general education teachers and administrators. Several days of training are offered over the course of the year. Presenters include a combination of local, regional and national experts.

2019-2020

Unit cost: \$876/participant

G/T Network Consortium

Co-Ser 512

A forum for education and support for teachers and coordinators working directly in gifted and talented education. Via four half-day meetings per year, participants have the opportunity to learn from their colleagues and further their own professional expertise.

2019-2020

Unit cost: \$608/district

G/T Consulting Services

Co-Ser 512

Consultant services by BOCES G/T staff member(s) to assist districts with program development, implementation and/or evaluation. Duration and specific nature of projects to be determined by districts and BOCES G/T staff.

2019-2020

Call for Rate

PROGRAMS FOR ENGLISH AS A NEW LANGUAGE

Supervisor: Philip Ortolani, 617-2724

English as a New Language (ENL) instruction is available to Limited English Proficient (LEP)/English Language Learners (ELL). Certified ESL teachers provide services in compliance with state regulations and policies.

Services include:

- Assessment of students for identification and accountabilities
- Literacy development for LEP/ELL
- Customized curriculum
- Curriculum-embedded and state mandated evaluation
- Support to classroom teachers and other school personnel on effective instructional strategies

Itinerant Services

Co-Ser 315

Elementary Students

LEP/ELL students are provided with literacy-based ESL instruction in-district, reflective of NYS ESL standards and assessments. Support for classroom teachers and other school personnel facilitates LEP students' successful participation in regular classroom programs.

Middle and High School Students

LEP/ELL students at beginning, intermediate and advanced levels of English language development are assessed and provided with customized ESL instruction. The curriculum is based on the NYS ESL standards and assessments.

2019-2020

Unit cost: \$21,379/day

OTHER INSTRUCTIONAL PROGRAMS

Westside Junior/Senior High Academy with TEAM Component

Principal: Martha Willis: 617-2550

Westside Academy is an alternative school designed for both general education students and students with disabilities where students' needs are met in unique ways. In our school the adults in the school community are prepared to recognize and respond to those who have been impacted by traumatic stress. We continue to work towards the model of a trauma-informed school.

The program consists of three components: the Senior High Academy grades 9-12, the Junior High Academy grades 7 & 8, and the Teen Parent Program. The program strives to meet the academic and social needs of students in innovative ways while maintaining high academic expectations aligned with Common Core Standards. The students attending Westside Academy are referred from their home school districts for various reasons including: issues with self-esteem, depression, school phobia, anger, drug and/alcohol abuse, and family problems. The Academy prepares students for post-secondary education and life-long career opportunities.

This program builds character, teaches to individual needs, and gives students the social/emotional support necessary for success in the world of work and in the community. Westside Academy is a novel teaching community, which enhances student strengths, fosters commitment to goals and dreams, and builds positive citizenship skills to foster college/career-ready students. We have a unique credit recovery program that is essential to the success of our students. One of our teachers oversees our credit recovery option which has four opportunities: Self-directed study, Coordinated study, Independent study, and Traditional study (S.C.I.T.). These options allow for students to recover credit to complete the requirements of graduation successfully and in a timely manner.

Westside Academy is a school that embraces Restorative Practices, which builds healthy communities, increases positive interaction, decreases antisocial behaviors, repairs harm, and restores relationships. We practice restorative works through peace, community, academic and healing circles. Restorative Practice has decreased the number of suspensions, increasing instructional time with students and building relationships between staff and students. The fundamental premise of restorative practices is that people are happier, more cooperative and productive, and more likely to make positive changes when those in authority do things with them, rather to them or for them.

2019-2020

Unit cost: \$31,018/student

Regional Summer School

Administrator: Timothy Dobbertin: 352-2414

Provides instructional support to students in participating districts in order to better enable them to meet graduation requirements and the New York State standards by extending their study to the summer months.

Component districts determine student needs. Courses such as high school remedial and new credit courses, exam preparation courses, walk-in testing, and middle school academic courses and reading and math clinics are offered.

2019 Unit cost:

High School Program

Remedial Course \$432/1 credit course

Remedial \$266/.5 credit course

New Course \$707/1 credit

New Course \$304/.5 credit

6-Day Review Course \$102/course

Test only \$19/test

2019 Unit cost:

7th & 8th Gr Reading/Math Clinic: \$517/course

Middle School Program: \$476/course

Instructional Support

Communication and Technology Services (CaTS)

Communications Services

Instructional Technology Services

Technical Support Services

Curriculum, Instruction and Professional Development

Curriculum and Instructional Services

Professional Development Services

Grant Writing

Reading Recovery

BOCES 4 Science/Elementary Science Program

Monroe/Orleans Accountability, Assessment, and Reporting Service (M.A.A.R.S)

COMMUNICATION AND TECHNOLOGY SERVICES

Assistant Superintendent: Dr. Michelle M. Ryan, 349-9061, mryan@bocesmaars.org

Communication and Technology Services (CaTS) focuses resources to help districts optimize the management and delivery of information, a strategic resource of every organization, by providing expert assistance in technology, writing, design, printing and multi-media. The department includes three divisions:

- Communications Services • Instructional Technology Services • Technical Support Services

COMMUNICATIONS SERVICES

Manager: Steve Dawe, 349-9066

Printing and Graphics★

Co-Ser 528

Graphics/Pre-Press

A graphic artist and layout specialist can turn your copy, photographs and artwork into an attractive design and layout. Whether your document is designed by us or by you, our pre-press staff will ensure it is turned into a digital file that is ready for reproduction. Digital files may also be turned directly into plates for printing on offset presses. Digital files are reviewed for accurate preparation or hidden problems to ensure there is no loss of time, money or quality in the printing process. We can also design projects specifically for use on the web. Services are provided for all district needs, including design and production of classroom materials.

Printing and Finishing

Digital color printing	Newsletters	Envelopes
Variable data printing	Carbonless (NCR) forms	Business cards
Hi-volume copying	Flyers	Calendars
Four color offset printing	Brochures	Laminating
Binding (staple, perfect, comb)	Letterhead	Posters
Folding (multiple options)		

Our Printing and Graphics Service works with districts to provide high quality, cost-effective publications including:

- Offset printing, collating, binding, plate-making and high-speed black and white or color document reproduction via hard copy or electronic data. High quality one to four-color documents up to 17" x 22" printed on offset presses or full color documents up to 12" x 18" printed on our high speed digital color printer.
- High-speed, black and white document reproduction. Each job is optimized for the highest quality output. Collating, stapling or binding and variable data printing (i.e., putting a different address on each piece) are also provided. Reduction/enlargement can be done as needed. Samples available and a demonstration of the equipment can be arranged upon request.

2019-2020

Unit cost: based on past usage

School Information Services

Co-Ser 615

This service provides expert educational communication that is key in operating a school district. The School Information Service offers internal and external communication using many tools including mass media, print, photography and online technology. This award-winning service includes:

- Strategic communications planning (including crisis communications)
- Development of written materials (i.e., newsletters and brochures)
- Media relations (i.e., preparing press releases, fielding media queries and maintaining a comprehensive database of reporters and media outlets)
- Web content/social media
- Communications for budget votes and bond referendums
- Special event planning
- Development of business partnerships
- Key communicators networks
- Staff recognition programs
- Photography
- Workshops tailored to district needs on topics such as customer service, effective school newsletters, strategic communication planning, and crisis communications

2019-2020

Unit cost: \$21,580/day/week (52 weeks)

Video Production

Offers pre-production planning, script-writing, videography, voiceovers, digital editing and motion graphics. Video can be produced to highlight district programs, for new staff orientation, to provide district tours, and inform stakeholders about bond and budget votes. A district's video production needs are met with a professional communication tool to reach a target audience. Videos can air on local cable access channels and be formatted for streaming from a district's website.

2019-2020

Unit cost: \$5,760 base charge

INSTRUCTIONAL TECHNOLOGY SERVICES

Manager: Raymond Miller, 349-5950

Computer Education Coordinator (Instructional Technology Specialist)

Co-Ser 328

The shared services of an experienced teacher with proficiencies in classroom instruction, curriculum integration, staff development, and computer technology. The role of the coordinator is to work in a district (up to .6 FTE), and as part of a pooled resource team, to coordinate and support the implementation of the school district's instructional technology plan.

NOTE: May be used in conjunction with support services provided under Co-Ser 524, Technology Staff Development (Model Schools), Instructional Technology Specialists.

2019-2020

Unit cost: \$61,890 (based on .6 FTE)

eLearning (Distance Learning)

Contact: Donna Farren, 352-2700

Co-Ser 430

Base Service

eLearning provides districts access to online instruction including the use of Interactive Video Conferencing. Staff and students can connect live with other classrooms, subject experts and museums around the school district or across the state, country or world. Video Conferences are aligned with NYS Standards and offer authentic learning experiences to students. Video Conferences promote communication, collaboration, and higher level thinking skills. The service includes video conference coordination, scheduling and training. Services also include web-based student review and assessment resources (i.e. Castle Learning).

2019-2020

Unit cost: \$2.07/RWADA

Online Courses

Online Courses allow districts to provide commencement level courses in an electronic learning environment. All courses are instructor-led with NYS certified teachers and meet NYS curriculum standards. Courses are available 24/7 via an internet connection.

2019-2020

Unit cost: solution-based

NOTE: Use of online courses requires participation in eLearning base service.

GCN Online Web Training Module

Contact: Donna Farren, 352-2700

Co-Ser 430

The GCN online web training tool provides more than 100 modules for a variety of school staff, including: Hazard Communications, Sexual Harassment Awareness, Bloodborne Pathogens and Workplace Safety. The online web training program supports districts by providing mandatory training for employees including certificates of completion and module completion reports.

2019-2020

Unit cost: \$1,530 for access to all training modules, \$475 for individually purchased modules

Technology Staff Development/Instructional Technology Specialist (Model Schools)

Co-Ser 524

Base Service

Assists school districts with the training and professional development of teachers to skillfully and effectively use technology to enhance student learning. This service includes assistance with planning, training/staff development, information dissemination, and evaluation.

REQUIREMENT: Each school district acquiring instructional technology through Co-Ser 525, Instructional Computing (see p. 21), must concurrently participate in Co-Ser 524.

2019-2020

Base cost plus \$2.23/RWADA

Instructional Technology Specialists

Brings together instructional technology specialists from BOCES 2 and participating districts, and from across the state, to seek out, analyze, and disseminate exemplary instructional practices that use technology effectively. District staff may be assigned to the program team for up to .4 FTE per district.

NOTE: May be used in conjunction with Co-Ser 328, Computer Education Coordinator.

2019-2020

Unit cost: \$44,050 (based on .4 FTE)

Library Automation

Contact: Jim Belair, 349-9099

Co-Ser 513

The Library Automation Team supports libraries by providing participating school districts with library automation consultation, technical assistance, staff development and data collection for a regional school library systems' union catalog of resources for students and teachers. From the beginning stage of coordinating the automation project to training you to use your system to the fullest, the Library Automation Team will guide you from start to finish.

2019-2020

Unit cost: \$6,150/site

Plus the cost of any add-ons (i.e., Resource Manager)

INSTRUCTIONAL TECHNOLOGY SERVICES

Media Library★

Contact: Jim Belair, 349-9099

Co-Ser 530

Provides educational media resources that enrich PK through adult instruction, accommodate diverse learning styles, and support curriculum. Resources include Streaming Video through Learn 360, CCC, PBS LearningMedia, and NBC Learn. Audiobooks are also available via iPod shuffles. This service also offers off air recording and media duplication (must provide copyright permission). This service also provides access to a large selection of background music and sound effects utilizing the Soundzabound Collection. There is also the option to add-on Ensemble for live streaming and storing user created content, Discovery Education Streaming Video, or SWANK Movie Licensing, USA.

Among the services offered by this co-ser are off-air recording of educational television, cable, and satellite programs in accordance with copyright law. Duplication of media for instructional use is provided where permission is granted and captured in digital audio format.

Our professional library collection offers a cost-effective way for educators to observe exemplary instructional practices and become current in new school improvement programs. Media resources are selected by professionals and feature experts presenting effective strategies, structures and behaviors which enhance professional growth. Cooperative purchasing provides schools with quality media programs which inform, train and educate.

2019-2020

Unit cost: Base + \$4.34 RWADA

★ See *Important Notice*

Online Resources

Traditional library information resources are being digitized and delivered over networks for easy access by students and teachers. Online Resources is a coordinated co-ser offering schools a collection of online subscriptions to a wide range of electronic instructional resources. Services include the benefits of consortium purchasing, training and providing in-school and remote access to evaluated curriculum databases. The list of databases covers magazines, professional journals, newspapers, electronic encyclopedias, curriculum specific databases and other online resources.

2019-2020

Unit cost: \$910/district (plus \$0.38/RWADA, plus the cost of the database)

School Library System

Contact: Jim Belair, 349-9099

Co-Ser 820

The school library system is part of a statewide network of libraries providing schools with resources for students and teachers. It coordinates the access and delivery of books, articles and other information among school libraries and between school libraries and public, academic and special libraries. The system advances electronic information and the technology of information delivery for school libraries and provides staff development, library technology consulting, and reference for school librarians.

2019-2020

Unit cost: N/A

★ IMPORTANT NOTICE

In compliance with the State Education Department's Uniform Taxonomy initiative, services formerly provided under Co-Ser 508 (Educational Communications) must now be selected and provided as independent services. These services include the following:

- 527 Technical Services
- 528 Printing
- 530 Library Services/Media

Participation in any of the above services automatically places the district in the 508 Educational Communications Base Service (costs for BOCES planning, management, technical support and leadership).

TECHNICAL SUPPORT SERVICES

Manager: Raymond Miller, 349-5950

Instructional Computing

Co-Ser 525

Base Service

Provides support for the integration of educational technologies within the school environment. Support encompasses: (1) technology planning; (2) independent engineering studies, if required; (3) acquisition and installation of hardware and software; (4) the coordination of training and staff development activities to effectively implement and integrate technologies.

REQUIREMENT: Each school district acquiring instructional technology through Co-Ser 525, Instructional Computing, must concurrently participate in Co-Ser 524 (see p. 19).

2019-2020

Unit cost: \$3.32/RWADA

Computer Based Guidance Systems

A guidance and career information software licensing and contract management, installation, and support service that includes demonstration/training resources. These application packages provide school counselors, students, and parents with occupational and academic information for educational, vocational, and career decision making and planning. (i.e., Guidance Direct and Naviance.)

2019-2020

Unit cost: \$740/site (plus cost of application)

Shared Technician

Qualified technicians are placed in a district on a shared basis to provide first response troubleshooting and assistance with instructional technology issues. The shared technician is backed by the BOCES technical services staff providing additional knowledge and experience to resolve complex technical issues.

2019-2020

Unit cost: \$80,550/FTE

Records Management

Co-Ser 601

A program of managing official records for internal departments and component school districts in accordance with established laws, rules and regulations. The Records Management Service has digital capabilities to securely store official records electronically, as well as traditional microfilmed formats. BOCES provides for the systematic retention and disposition of records. Services include:

- Consultation and training
- Retention and retrieval of records
- Preparation and microfilming of records
- Disposal of obsolete records
- Records storage
- Digitize records

2019-2020

Unit cost: \$4.24/RWADA

Instructional Support Network (ISN)

Co-Ser 608

Training and Support Base Service

Provides the planning, hardware (multipurpose workstations), software (word processing, spread sheets, data base, graphics, communications, desk-top-publishing) and training that give district staff computing access and power to support the delivery of instructional programs.

2019-2020

Unit cost: \$3.93/RWADA

Technical Services★

Co-Ser 527

Audio-Visual /Computer Equipment Repair

Provides repair of audio-visual equipment at the Technical Support Center, as well as repair of selected built-in equipment at the school site. Equipment covered by this service includes all audio-visual and video equipment, excluding computer monitors (see Computer Equipment Repair). Our technicians offer many years of industry-related experience and are committed to providing districts with the best service.

An annual audio-visual equipment bid allows participating districts the opportunity to collectively purchase new AV equipment at lower prices.

Provides maintenance and repair for all brands of computers and peripherals. Equipment covered by this service includes all computer CPUs, printers, monitors, and related computer equipment. Manufacturer certifications include Apple, Compaq, Dell, and Hewlett-Packard. One valuable aspect of this service is our ability to provide preventive maintenance on district laser printers, extending the life of the unit and reducing downtime due to failure. Help Desk assistance offers customers a single point of contact for all technical issues.

2019-2020

Base cost plus \$9.95/RWADA

Assistive Technology Acquisition/Repair

In conjunction with the Assistive Technology Service being offered through the Special Education Department, Technical Services staff will purchase assistive technology devices (e.g., adaptive computer equipment, augmentative communication system, etc), on behalf of participating districts. Technical support will be provided to facilitate timely repairs and assistance with installation as needed. Equipment purchased on this shared basis will be held in a common inventory and made available to participating districts as needed. Technical staff will also be available on a consulting basis when necessary to work with districts and BOCES Special Education staff.

2019-2020

Unit cost: \$16,820/district

★ See Important Notice, page 20.

CURRICULUM, INSTRUCTION AND PROFESSIONAL DEVELOPMENT

Assistant Superintendent: Dr. Marijo Pearson, 352-2416, mpearson@monroe2boces.org

Base Service

Co-Ser 512

Participation in base services facilitates the process of long-range planning for school improvement. It includes technical assistance, orientation sessions, networking with SED, statewide and local school improvement programs as well as access to programs offered through the Office of Curriculum and Professional Development. Participation in the base service is required by definition of the Co-Ser for use of any 512 service.

2019-2020

Unit cost: \$6,584

Administrators' Regional Meetings

Contact: Laurie Streb, 352-2773

Co-Ser 512

These regional meetings provide component districts the opportunity to be informed on NYSED initiatives and mandates. By participating in any of these meetings, district administrators are able to work collaboratively to discuss and address shared concerns.

2019-2020

Unit cost: CSA: \$639

ASI: \$649

Principal APPR Re-Certification Training

Contact: Laurie Streb, 352-2773

Facilitator: Dr. Marijo Pearson

Co-Ser 512

In accordance with Education Law §3012-c and §§100.2(o) and Subpart 30-2 of the Commissioner's regulations, all lead evaluators must be re-certified each year. Monroe 2–Orleans BOCES Office of Curriculum, Instruction and Professional Development offers the re-certification workshop for all principal evaluators. This half-day workshop is aligned with the nine assurance areas and will focus on specific principal evaluation rubrics, inter-rater agreement and reliability and best practices in principal evaluation.

2019-2020

Unit cost: \$544/half day

Teacher APPR Re-Certification Training

Contact: Laurie Streb, 352-2773

Facilitator: Dr. Marijo Pearson

Co-Ser 512

In accordance with Education Law §3012-d and §§100.2(o) and Subpart 30-2 of the Commissioner's regulations, all lead evaluators must be re-certified each year. Monroe 2–Orleans BOCES Office of Curriculum, Instruction and Professional Development offers a half-day (as requested by districts) re-certification workshop for all teacher evaluators. This half-day workshop is aligned with the nine assurance areas and will focus on specific teacher evaluation rubrics, inter-rater agreement and reliability and best practices in evidence-based observations/evaluations.

2019-2020

Unit cost: \$544/half day

NYSED Statewide Professional Development Turnkey Service

Contact: Laurie Streb, 352-2773

Co-Ser 512

Monroe 2–Orleans BOCES Office of Curriculum, Instruction and Professional Development serves as the regional representative for our nine component school districts for NYSED's series of Statewide Professional Development, a follow-up to Network Team Training. This service provides districts with 5 days of turnkey trainings for developing deep awareness of the revised P-12 Standards and associated implications for curriculum and instruction, and professional development centered on best practices in English Language Arts, Mathematics, Social Studies, Science, the Arts, and Teacher Leader Effectiveness. Professional Development Specialists will work with individual districts to customize these trainings to support the districts' curriculum, mission, and vision.

2019-2020

Unit cost: \$1,088/day, Total \$5,440

Standards-Based Assessment Development

Contact: Stephanie Smyka, 352-2443

Facilitator: CIPD Staff

Co-Ser 512

This service will allow districts to work with professional development specialists from the BOCES 2 Department of Curriculum, Instruction and Professional Development to examine the district's assessment practices and to revise assessments to standards used to inform instruction on a regular basis. Three days during the school year, District personnel will work closely with the BOCES 2 staff to develop a comprehensive plan that outlines an on-going process for curriculum and assessment review. Data will be collected for each assessment as part of this plan as a necessary step to review/revise the effectiveness of the district assessments. BOCES 2 staff will work with the available district technology to allow the district to store, access, chart and graph the data.

2019-2020

Unit cost: \$1,088/day

On-Site Customized Professional Learning

Contact: Laurie Streb, 352-2773

Co-Ser 512

Monroe 2–Orleans BOCES has a cadre of experienced administrators and Professional Development Specialists who are available to collaborate with district personnel to design and deliver customized high-quality professional development services, workshops and programs. Through this service, the Office of Curriculum, Instruction and Professional Development will work with the district to develop a customized plan informed by data and aligned to your district or agency goals. BOCES staff provides the necessary supports for execution of the plan through a variety of delivery models, including staff meetings, PLC meetings, after school workshops and more.

To discuss scheduling customized programs or services for your district please contact us at (585) 352-2773.

2019-2020

Unit cost: \$1,088/day

Instructional Audits

Contact: Stephanie Smyka, 352-2443

Designed to address district-specific questions, this service can provide a “state-of-the state” look at K-12 literacy or mathematics programs. The audit process can be completed with a focus on curriculum alignment and vertical articulation, resource implementation or assessment results. BOCES 2 staff will work with district personnel to develop a framework that meets district needs. Audit services can include but are not limited to:

- Review of curriculum documents with a focus on alignment of Common Core Learning Standards
- Classroom walk-throughs to address resource and strategy implementation.
- Grade-level meetings to investigate teacher perception of program strengths/needs.
- Principal interviews to gather leadership data on the state of the literacy program.
- An analysis of professional development opportunities and its impact on classroom instruction. Districts are encouraged to meet with BOCES 2 staff to create an individualized audit process; utilizing only those elements that serve to answer their unique literacy needs. A thorough report with program analysis and needs assessment will be included to participating districts.

2019-2020

Unit cost: \$1,088/day

Curriculum Writing

Math and ELA

This service is intended to assist districts in writing curriculum K-12 that aligns with NYS Common Core Learning Standards. Best practice in curriculum design is utilized at Monroe 2–Orleans BOCES. Collaborative curriculum development is available, as is BOCES 2 development and writing of documents for districts. The goal of these writings is to develop flexible, responsive documents that ensure coverage of key content and skills while providing maximum opportunities to incorporate resources and teaching strategies that meet the needs of diverse learners.

2019-2020

Unit cost: \$795/district

Regional Social Studies Curriculum Writing

Facilitator: CIPD Staff

Co-Ser 512

Monroe 2–Orleans BOCES will facilitate Regional Social Studies Curriculum Writing for Grades K-8 and Grades 9-12. Participating districts will be provided professional development on the curriculum writing, inquiry-based Social Studies and the latest Social Studies resources to develop a cohesive district level curriculum. Participants will benefit from working with teachers from several districts to share ideas, and develop a robust, rigorous curriculum aligned to the new Social Studies standards.

2019-2020

Unit Cost: \$795/district team

Regional Bilingual Education Resource Network (RBE-RN)

Contact: Lourdes Roa, (585) 352-2791

The Mid-West Regional Bilingual Education Resource Network (RBE-RN) is part of the NYS Education Department’s networks of support for schools. The goal of RBE-RN is to assist districts and schools in creating an optimal educational environment for English Language Learners (ELLs). Our expertise lies in research-based instruction and assessment of ELLs, along with the alignment of those practices to high standards.

Mid-West RBE-RN

- Develops and delivers professional development on instruction and assessment practices that support academic achievement for ELLs
- Supports the design and enhancement of educational programs for ELLs
- Provides technical assistance and professional development on state and federal regulations, policies, and funding regarding ELLs
- Offers increased access to resources and supports for education of ELLs

2019-2020

Unit cost: technical assistance and professional development gratis; workshop materials vary.

Summer Regional Leadership Institute

Contact: Laurie Streb, 352-2773

Facilitator: Dr. Marijo Pearson

Co-Ser 512

The Summer Regional Leadership Institute is a one day workshop designed for regional leaders to learn and grow together. This workshop combines professional development on best practices, as well as concentrated time to work with colleagues both in your district and those from other districts. Collaboration is key to success for administrators and this Institute will provide opportunities to develop your professional network.

2019-2020

Unit cost: \$100/participant

Mentoring That Matters Training For New Mentors

Contact: Laurie Streb, 352-2773

Facilitator: Dr. Marijo Pearson

Co-Ser 512

Whether a mentoring program meets the goal of developing and retaining quality teachers depends a great deal on the skill of those who will be providing the mentoring. Adult learning theory, teacher development, knowledge of beginning teacher needs, conferencing skills, coaching techniques and effective communication skills are among the knowledge and proficiencies that help mentors provide the right support for interns or “protégé.” This program is designed to help new and experienced mentors to gain techniques and confidence in their ability to help novice teachers.

2019-2020

Unit cost: \$222 participant

In-District Instructional Coaching

Contact: Stephanie Smyka, 352-2443

ELA

Teaching all students to read for meaning and write with sophistication is a complex task based on assessment and decision making. This offering enables districts to provide job-embedded support to teachers. Experienced coaches will help teachers develop skills by providing model lessons, modeling the administration and analysis of assessments, meeting one-on-one or with small groups of teachers on an ongoing basis, and/or providing feedback to teachers who are learning new skills. This offering will be developed based on specific district requests, so costs will vary.

Math

The ultimate goal of this work is to deepen mathematics understanding of students as they prepare for college and/or career. Our math coaches support teaching and learning of mathematics in the classroom with the purpose of improving students’ learning and teachers’ teaching. Monroe 2–Orleans BOCES mathematics coaches are well versed in mathematics content and pedagogy and work with teachers to help incorporate research-based instructional practice in the classroom. The research around coaching shows increased teacher understanding of content, improved instruction in the classroom, and gains in student achievement.

2019-2020

Unit cost: \$1,088/day

Teacher Immersion Fellows Program

Co-Ser 653

Co-Ser 512

The Teacher Immersion Fellows Program connects school districts and colleges to partner to provide districts with area college students who serve as substitute teachers throughout the year. Student participants are provided high quality professional development and follow up coaching by BOCES staff (Co-Ser 512). BOCES facilitates the marketing, recruitment and interview process, while providing on-going liaison services between students, school districts and colleges (Co-Ser 653). Both Co-Sers must be purchased to participate in TIFP.

2019-2020

Unit Cost Co-Ser 653: \$5,539/district

Unit Cost Co-Ser 512: \$3,728/participant

STEM Coach

Co-Ser 512

This service is intended to assist districts in educating students and staff about Science, Technology, Engineering and Mathematics (STEM) career opportunities. The STEM coach will work with your certified teacher(s) during the school year to provide a curriculum aligned to careers in local industry and the state standards. This offering bridges the gap between traditional academics and industry application.

Materials and supplies are not included in the unit price. Four summer days are built into each .2 FTE allocation.

2019-2020

Unit cost: \$20,910/.2 FTE

Instructional Coaching Services with the Whole Child in Mind

Whole Child Coaching Services is a proactive support for all content areas K-12 which will address the initiatives within ESSA. Experienced coaches will support teachers with student skill development and purposeful integration of early learning standards, the SEL 5 Core Competencies, and explicit teaching around social emotional skills.

The services will be designed to support teachers and administrators in meeting their students’ social and emotional needs; including but not limited to: technical assistance, modeling lessons, best practice resources, job-embedded support, and professional development. Support options include:

- Implementation of the New York State Social Emotional Learning Benchmarks
- Identification and implementation instructional practices aligned with NYSED’s P–3 Early Childhood Learning philosophy
- Effective incorporation of play as a strategy (intentional vs exploratory)
- Incorporation of Mindfulness practices
- Character Education
- Complementary support of the work of The Children’s Institute and Partners in Restorative Initiatives

2019-2020 Co-Ser 512

\$20,910/.2 FTE

Special Education Instructional Service

The Special Education Instructional service is designed to improve understanding of the academic and behavioral needs of students with disabilities; along with improved instruction in the classroom resulting in an increase in student achievement. Students with disabilities have the right to high-quality instruction to reach the same standards as all students. Our goal is for students to leave school prepared to successfully transition to post-school learning, living, and working. All special education services provide access in order for students to make meaningful connections to their education and future.

Our Special Education Specialist can support teachers and administrators of students with disabilities through a variety of services, including but not limited to: technical assistance, job-embedded support, and district or school systems work. The Special Education Specialist is able to support any work related to the State Performance Plan (SPP) Indicators in accordance with the Individuals with Disabilities Education Act (IDEA).

2019-2020 Co-Ser 512

\$20,910/.2 FTE

Active Learning for ALL Content Areas

How do we increase student engagement and develop teachers with the newest, evidence-based practices and strategies? With each new generation comes a new set of strengths, challenges, and cultures. In order to reach today's students, we must shift instructional practices from passive to active learning.

Through the roll-out of new standards and ESSA, NYSED continues to focus on fostering student engagement as a means to increase student achievement, safety, and wellness. Research has shown that increasing student engagement in the classroom has a positive effect on dropout rates, classroom management, and the achievement gap. This service can support teachers, building leaders, and administrators in a variety of ways, including but not limited to:

- Growth mindset
- Discourse and discussion techniques
- Breakout box development and implementation
- Authentic and applied task writing and implementation
- STEAM integration (Science, Technology, Engineering, Art, and Math)

2019-2020 Co-Ser 512

\$20,910/.2 FTE

RtI: Making Systems Work

The Response-to-Intervention model is complex and requires buy-in, cooperation, and collaboration among school and district staff at all levels. To ensure successful RtI implementation, teachers, administrators, and school districts must adopt new systems and beliefs that may differ from current practices. Successful implementation of an RtI model promotes high quality instruction to meet the diverse needs of all students, including students at-risk, students with disabilities, and English language learners. Instructional support specialists at Monroe 2-Orleans BOCES can support teachers and administrators in increasing understanding and implementation of RtI services through a variety of opportunities, including but not limited to:

- A review of current RtI systems and procedures
- Goal setting and on-going coaching related to the RtI system
- Providing systems and support for documenting screening and progress monitoring
- Reviewing use of data to determine tiered supports academically or behaviorally
- Supporting implementation of supports and strategies for all Tiers
- Model evidenced based practices within the classroom or AIS setting
- Facilitate collaboration with General Educators, Special Educators, and/or AIS providers

2019-2020 Co-Ser 512

\$20,910/.2 FTE

Contact: Laurie Streb
352-2773, lstreb@monroe2boces.org

Grant Writing

Co-Ser 541

Base Service

Provides assistance to districts in applying for both entitlement and competitive grants. This service includes activities such as identifying alternative sources of funding and evaluating their applicability to the district and its needs, researching the issues and organizing data necessary to develop strong proposals, and preparing the written narratives and application forms.

2019-2020

Unit cost: \$2,700/yr.

Grant Writing/Editing Service

When you find a grant you're interested in, give us a call. We have experienced and successful grant writers who will help you design a project or program and write your grant proposal. The grant writer will prepare a quote on the cost of the work after an initial conversation with you, for your approval in advance. If your district has limited funds, we can simply review and edit a proposal that you or your staff have already written.

2019-2020

Unit cost: \$80/hr.

Consolidated Application Service

One of our experienced grantwriters gathers the data needed from your staff to write the narratives for each Title, develops the budgets and completes the FS10's, fills out and submits the online forms, and works with your private schools on their plans for Title IIA, IID, IV, and V funds. Submission of the application and follow up work to answer NYSED questions and provide them with additional information as needed is also part of this service.

2019-2020

Unit cost: \$3,200

Title I for Private (non-public) Schools

We first consult with all of your district's private schools to determine which of the schools qualify (not all private schools will have eligible students). We work with district and private school staff to obtain Title I funds for each school's eligible students and develop Title I Service Plans for those students.

NOTE: The total cost for this service will not be determined until next summer, after we have determined how many of your private schools qualify for Title I.

2019-2020

Unit cost: \$1,154

CR Part 154

We'll work with your staff to gather the data, write/edit your comprehensive plan, and fill out all the required forms for this NYSED report on the education of your LEP students. All districts are required to file this report on a yearly basis, whether or not they receive Title III or state ESL funds. Submission of the application and follow up work to answer NYSED questions and provide additional information is included.

2019-2020

Unit Cost: \$1,092

Coordinator: Stephanie Smyka
352-2443, ssmyka@monroe2boces.org

Reading Recovery

Contact: Stephanie Smyka, 352-2443

Co-Ser 512

Reading Recovery is a deeply researched and carefully implemented early intervention program designed to prevent reading failure for at-risk first graders. This program provides intensive individual help in daily 20-minute sessions which build on what the child knows and on developing the strategic activities that will improve his or her reading and writing skills. Generally, students complete the program in 12-20 weeks. Reading Recovery students are discontinued from the program when they are reading at the average of their class and are able to benefit from classroom instruction without further intensive remediation.

Research demonstrates that the majority of children who received Reading Recovery instruction do not need further intensive remediation, have a lower failure rate, and continue to read within the average range of their class.

A second positive outcome of Reading Recovery is that it functions as an effective pre-referral early intervention service for the small group of children who are recommended for specialist evaluation at the end of their programs.

Reading recovery teachers may be classroom teachers, reading specialists or special education teachers who participate in intensive year-long training from a Reading Recovery Teacher Leader. During and after the training year, the teacher has a .5 FTE assignment as a Reading Recovery teacher and works with four children from first-grade classrooms for daily, individual 30-minute sessions. The RR teacher also consults with the principal and classroom teachers on the selection, progress, classroom reading instruction, and program completion of students.

2019-2020

Unit cost: New Teacher Training: \$10,404

Continuing Contact: \$2,671

Essential Literacy: \$8,404

BOCES 4 Science/ELEMENTARY SCIENCE PROGRAM (ESP)

Director: Steven L. Montemarano, Jr., 352-1140 smontema@monroe2boces.org

BOCES 4 Science (B4S)/Elementary Science Program (ESP)

Co-Ser 502

BOCES 4 Science is a brand new K-5 unit resource program developed by teachers from our western New York JMT. The program has been designed to meet and exceed the newly adopted New York State Science Learning Standards (NYSSLS). The program emphasizes 3-Dimensional teaching, learning, and assessing by the incorporation of Cross Cutting Concepts, Disciplinary Core Ideas, and Science and Engineering Practices all within a real world context. There are currently seventeen units available. The program will be complete in the fall of 2020.

2019-2020

Unit cost: \$335 average cost per kit
Elementary Science Program kits continue to be available at this time.
Consult www.espsciencetime.org and www.boces4science.org.

STARLAB (portable planetarium) (Grades 1-12)

Presentations: \$275/day with B4S instructor up to five lessons per day

Lease: \$135/day (only available for district employees who have completed a BOCES STARLAB certification course).

STARLAB Certification Course:

Unit cost: Free to participating districts
Re-certification (Every 5 years): FREE

Sunshine, Shadows And Silhouettes (in the STARLAB) (Grade: Kindergarten)

B4S instructor will conduct up to six lessons per day

Unit cost: \$75 per class lesson

Content, Curriculum and Alignment

B4S provides various types of professional development to assist teachers in their science instruction.

2019-2020

Unit cost: Free to participating districts

Consulting Services

Science Coaching, K-8

The B4S educators are available to work directly with your teachers in a variety of capacities. Contact us to design a unique coaching program for your district's specific needs.

2019-2020

Unit cost: \$525/day, or \$15,000/.2 FTE

B4S Unit Workshops

The science unit workshops are hands-on sessions in which teachers engage as students to provide deeper understanding of the science concepts, practices and core ideas of the NYSSLS.

2019-2020

Unit cost: Free to participating districts within 100 mile radius of our Spencerport location. Reasonable transportation costs for Districts outside our region.

NYS Science Intermediate Assessment

Professional Development includes ILS Performance Test.

2019-2020

Unit cost: Test Administration Training is free to participating districts

MONROE/ORLEANS ACCOUNTABILITY, ASSESSMENT, AND REPORTING SERVICES (MAARS)

Assistant Superintendent: Dr. Michelle M. Ryan, 349-9061, mryan@bocesmaars.org
Coordinator: Bridget Harris, 349-9010, bharris@bocesmaars.org

Core Services★

The MAARS staff will provide districts with guidance and training on:

- NYS Accountability/ESSA Guidance
- Content Area and Graduation Requirements
- NYS Assessment Administration and Scoring
- CBT Support
- Data Tools, Data Warehouse, and L2RPT
- Data Driven Instruction
- School Inquiry Teams
- Maximizing PLCs
- Support third party assessment platforms
- PSAT ordering & data analysis

MAARS will also provide districts with:

- Comparative Test Reports which include elementary, intermediate, Regents and AP data
- Facilitation of out-of-district placement contacts for NYS assessments

2019-2020
Unit cost: \$5.00/RWADA

NYS Assessment Scoring Coordination

This service will provide the organization and management necessary to complete the scoring of any grade 3-8 NYS assessment. District scorers will be trained using the scoring guides provided by SED.

2019-2020
Unit cost: \$750 daily rate, plus materials

Regents and NYSITELL Answer Sheets and Reporting

This service provides pre-printed, SED approved answer sheets for all Regents exams. A database is provided for scanning and scoring of all Regents exams. Item analysis, score and verification reports are available. Item responses are loaded in the data warehouse.

2019-2020
Unit cost: \$2.97/exam
(\$500/district one-time charge for new participants)

NYS Assessment Processing★

Provides materials, scanning, processing, and reporting for the New York State assessments, as required by Every Student Succeeds. This service includes:

- (1) preprinted labels, class rosters, and answer sheets,
- (2) Participation in NYS paper and answer sheet bids,
- (3) Reports and files are generated as well as electronic file transfers to Data Warehouse for additional processing,
- (4) Each test is processed with Data Warehouse demographic data and edited for accuracy and completeness,
- (5) After final processing, files are transferred to the regional Data Warehouse for storage and New York State submission,
- (6) Supporting the transition to computer-based testing as needed.

2019-2020
Unit Cost: 2.97/test

Regional Scoring

BOCES will manage the operations, training and scoring for the NYS Assessments. This includes the ELA and math at grades 3-8 along with the elementary and intermediate level science.

2019-2020
Unit cost: \$5.30/test

Regional Scoring for NYSESLAT

BOCES will manage the operations, training and scoring for the NYSESLAT assessment.

2019-2020
Unit cost: \$2.97/test

Training for NYSAA Administration★

Special education teachers will be provided training to administer all sections of NYSAA. During the full-day training, the regulations and administration guidelines will be explained.

2019-2020
Unit cost: \$400/per district

The Following Services are Coordinated Through the RIC at Monroe #1 BOCES

Data Warehouse (WNYRIC)★

Districts are provided access to student and assessment data in multi-dimensional cube, report and view form. Regional comparisons and benchmark data for assessments are also provided. Training on the use of the data warehouse is part of the MAARS core services.

2019-2020
Unit cost: \$4,216.48/district

NYS Reporting★

MAARS will assist the district in creating demographic files needed for state reporting. Assessment data will be merged with demographic data from the district's student systems. This file will be imported to state software and forwarded to SED. The staff will assist districts in preparing, cleansing and verifying the accuracy and completeness of state-mandated data elements.

2019-2020
Unit cost: varies/RWADA

Privacy Service★

This service is designed to provide data security and privacy tools alongside expertise to support districts in the region to meet their data privacy and security challenges. This service supports district compliance with Education Law 2-d.

Unit cost: \$3,750/district

★ IMPORTANT NOTICE

In compliance with the State Education Department's regulations, the following services require participation by each district:

- Core Services • NYS Assessment Processing • NYS Reporting
- Data Warehouse (WNYRIC) • Regional Scoring for NYSAA
- Training for NYSAA Administration

Finance, Human Resources, and Labor Relations

Director of Finance: Steven Roland sroland@monroe2boces.org
Administrative Assistant: Mary Demmans mdemmans@monroe2boces.org

Director of Human Resources: Karen M. Brown, Esq. kbrown@monroe2boces.org
Administrative Assistant: Becky Maslowski bmaslows@monroe2boces.org

Administrator for Labor Relations
and Negotiations Service: Lynda M. VanCoske, Esq. lvancosk@monroe2boces.org
Legal Secretary: Diane Choromanskis dchoroma@monroe2boces.org

Finance

- Cooperative Bidding
- Rochester School Business Officials' Meetings
- Rochester Area School Health Plan I & II
- Rochester Area School Workers' Compensation Plan

Human Resources

- Human Resource Management Audit
- OWR Online Web Recruitment
- RASPA Rochester Area School Personnel Administrators' Meetings
- Shared Human Resources Manager

Labor Relations and Negotiation Service

- Labor Relations and Negotiation Service
- Attendance Investigator Service

Director: Steven Roland, 352-2412

Cooperative Bidding

Contact: Rose Brennan, 352-2418

Co-Ser 652

Cooperative bids are conducted for the following categories: art supplies, athletic supplies, AV equipment installation service, beverages, bread products, building supplies, bus parts, calculators, custodial supplies, electrical services, electricity supply, fine paper supplies, food service equipment repairs/services, food supply, fresh produce supply, health and safety supplies, HVAC services, ice cream and frozen desserts, magazines, medical trainer supplies, milk and juice, multimedia/AV equipment, music equipment, natural gas supply, office and classroom supplies, pool supplies, plumbing services, printer and copier supplies, and school lunch paper supplies. Periodically, depending on potential volume, cost savings and other factors, other categories are considered for addition to this list.

Participation in the Statewide School Finance Consortium is also available through this Co-Ser.

2019-2020

Cooperative Bidding: \$383/unit

Cooperative Bidding Food: \$2,225/unit

Cooperative Bidding Gas: \$1,230/unit

Cooperative Bidding Fine Paper Supplies: \$577/unit

Cooperative Bidding Electricity: \$1,105/unit

Statewide School Finance Consortium: \$650/district

Rochester School Business Officials' Meetings

Contact: Mary Demmans, 352-2412

Facilitator: Steve Roland

Co-Ser 512

School Business Administrators from surrounding school districts and BOCES, meet on a monthly basis to collaboratively share concerns, understandings, and practices in the areas of school finance.

2019-2020

Unit cost: \$182/participant

Rochester Area School Health Plan (RASHP I & II)

Administrator: Steve Roland, 352-2412

Co-Ser 634

Two health insurance plans are administered through the Rochester Area School Health Plan. Separate boards of directors composed of representatives from participating districts govern both plans. These plans are fully-insured programs recognized by the State Insurance Department and administered by Excellus.

Cost is shared among participating districts.

2019-2020

Unit cost: district specific

Rochester Area School Worker's Compensation Plan (RASWCP)

Contact: Bridget Livingstone, 352-2709

Co-Ser 634

Provides for the coordination of a self-funded workers' compensation program regulated by the New York State Workers' Compensation Board. Provides workers' compensation coverage to the employees of participating districts at the same level provided by an insurance company.

Monroe 2-Orleans BOCES serves as the coordinator and treasurer of the plan.

Cost is shared among participating districts.

2019-2020

Unit cost: district specific

Director: Karen M. Brown, Esq., 352-2429

Rochester Area School Personnel Administrators' Meetings (RASPA)

Contact: Becky Maslowski, 352-2429

Facilitator: Karen M. Brown, Esq., 352-2429

Co-Ser 512

Human Resource Administrators from surrounding school districts and BOCES meet on a monthly basis to collaboratively share experiences and knowledge about: staffing, certification, SED regulations and updates, health insurance and collective bargaining trends.

2019-2020

Unit cost: \$520/participant

Human Resource Management Audits

Contact: Becky Maslowski, 352-2429

Facilitator: Karen M. Brown, Esq.

Co-Ser 641

This service is designed to provide districts with assistance in administrative analysis and planning in the area of Human Resources. In collaboration with the district, an analysis plan is developed after the identification of the need for a review of existing practices, policies and/or procedures. Following the analysis, a formal recommendation will be developed in collaboration with the district. External consultant assistance is also available when specialized assistance is required and beyond the expertise or availability of BOCES staff.

2019-2020

Unit Cost: \$132/hour

(OWR) Online Web Recruitment

Contact: Becky Maslowski, 352-2429

Co-Ser 640

The Online Web Recruitment (OWR) Service provides access for school districts, via the internet, to interested and qualified candidates. The OWR tool allows districts to post job openings on their own website, and provides the ability to receive electronic information about candidates interested in each job vacancy. Districts can preview applications, resumes and other electronic information about candidates before the decision to interview candidates. Candidates who elect to do so can have their completed profiles viewed by any district participating in the service.

2019-2020

Unit cost: \$5,100/yr.

Shared Human Resources Manager

Administrator: Karen M. Brown, Esq., 352-2429

Co-Ser 313

A shared human resources manager is provided to the districts to oversee the human resources function and to supervise local support personnel in the operation of a human resources office. The shared human resources manager may perform tasks such as: screen and hire new staff; participate in collective bargaining negotiations; administer collective bargaining agreements; monitor personnel policies; coordinate the district's evaluation process; serve as the district's Title IX officer; prepare the personnel portion of the board of education agenda; coordinate activities with the local Civil Service Commission; organize employee training programs; and advise employees on benefit programs. BOCES aid is limited to .60 FTE per participating district.

2019-2020

Unit Cost: \$155,794/staff FTE

Administrator: Lynda M. Van Coske, Esq., 352-2603

Labor Relations and Negotiation Service

Co-Ser 614

Base Service

Provides analysis of existing labor contracts, comparison of contract language, and a database for comparing salaries and benefits for regional teacher, non-instructional and administrative employee groups. Consulting provided on employee issues such as ADA, FMLA, FLSA, seniority, tenure, and discrimination, etc. Assists with labor-related issues, grievance administration, developing counter-proposals to union demands, and provides in-service training on a variety of labor issues. The LRS conducts employee misconduct and/or harassment/discrimination investigations upon district request. Includes membership in the Greater Rochester Chamber of Commerce.

2019-2020

Unit cost: \$18,818/district

Extended Service

Direct, at the table negotiations and district representation at arbitrations, grievances, Section 75 hearings, and before PERB are available beyond the cost of the basic service.

2019-2020

Unit cost: \$100/hour

Unemployment Service

Provides quarterly reports on state unemployment insurance claim amounts; prepares, assists and represents the district at all related hearings and appeals. Districts may participate in the unemployment service without participating in the Labor Relations and Negotiation Services.

2019-2020

Unit cost: \$4,300/district

Superintendent's Disciplinary Hearings

Superintendent's Disciplinary Hearings Acts as the superintendent's designee. This includes conducting the hearing and drafting the recommendations to the superintendent. One fee provided for 25 hearings and an hourly rate will apply after 25 hearings. A district does not have to be a member of the Labor Relations and Negotiation Service to join this service. The fee includes an annual training, biannual drug testing training, round table discussion around current issues over the course of the year and unlimited access to the staff on any hearing related question including wording of charges and introducing evidence into the record.

2019-2020

Unit cost: \$4,150/district

Attendance Investigator Service

Co-Ser 329

The attendance program is staffed by school investigators contracted on an "on-call" basis to deal with student attendance issues and to deal with related residency issues for the district.

2019-2020

Unit cost: \$57/hour as needed

CROSS CONTRACT PROGRAMS

Cross Contract Programs with Other BOCES

2019-2020

The programs listed below are available to component districts by cross-contract with other BOCES. This listing is not exhaustive; other programs may be considered upon request. For additional information about these programs, call directly to the BOCES which is providing the service.

Co-Ser	Program Title	Costs	
Monroe 2-Orleans BOCES Service Code	Name of Service	Other BOCES Co-Ser	
MONROE #1 BOCES		2019-2020 UNIT COSTS	
260 490 010	Severely Disabled - District Based	202.010	\$50,980/pupil
260 490 020	12:1:4 - Behavior & Sensory	202.020	\$55,045/pupil
260 490 050	12:1:4 - Hillside Day Treatment	202.050	\$55,045/pupil
260 490 060	12:1:4 Enhanced Creekside	202.060	\$85,345/pupil
261 490 995	Sev Dis Rel Ser- District Based	202.995	as specified per usage
261 490 996	Sev Dis Rel Ser – Behavior & Sensory	202.996	as specified per usage
261 490 999	Sev Dis Rel Ser - Hillside Day Treatment	202.999	as specified per usage
262 490 015	Project Life 12:1:1	213.015	\$26,780/pupil
262 490 060	Project Search 12:1:1	213.060	\$38,850/pupil
263 490 995	UR 12:1:1 Related Services	213.995	as specified per usage
264 490 000	Elem/Sec Program 6:1:1 - Bird/Morgan	216.000	\$59,160/pupil
264 490 005	Elem/Sec Program 6:1:1 BM 3-6 Grades	216.005	\$81,885/pupil
264 490 025	Elem/Sec Program 6:1:1 Start/ALA	216.025	\$60,782/pupil
264 490 040	6:1:1 Enhanced Mental Health Tuition	216.040	\$45,450/pupil
264 490 996	Related Services OCA	216.996	as specified per usage
264 490 999	Elem/Sec Related Serv Bird/Morgan	216.999	as specified per usage
265 490 010	Elementary 8:1:1 District Based	218.010	\$46,800/pupil
361 490 000	Vision	301.000	\$135,460/FTE
374 490 024	HAT Management	304.024	\$3,710/unit
369 490 020	Teacher of the Deaf	305.020	\$147,000/FTE
366 490 030	Deaf Education – K12 Interpreter	306.030	\$63,180/FTE
369 490 020	Teacher of the Deaf	305.020	\$147,000/FTE
369 490 040	Deaf Education-Notetaker	307.040	\$34,440/FTE
460 490 000	Tutoring - Gen Ed RPS	431.000	\$43,430/FTE
460 490 041	Tutoring Gen Ed RPS Teacher Group	431.041	\$52,260/FTE
461 490 406	Arts in Ed Admin Chg	406.406	\$668.41/site
462 490 000	Challenger Learning Center	428.000	\$815/mission
462 490 010	Mobile Science and Technology Lab	428.010	\$1,630/day
526 490 000	School-to-Career - Coordination	526.000	\$1.69/RWADA
526 490 010	School-to-Career Base Charge	526.010	\$3,993/district
560 490 000	BoSAT Elem. Science	501.000	as specified per usage
561 490 021	Music Library Services	505.021	\$2,688/district
561 490 025	Multi-Media Mobile Device – base charge	505.025	\$1,580.10/district
568 490 000	Urban Suburban Program	525.000	\$631/pupil
568 490 020	Transportation / Tokens	525.020	\$6.50/pupil
563 490 010	School Improvement - Workshops	540.010	as specified per usage
660 490 000	Non-Public Textbooks Coordination	603.000	\$11.65/text
661 490 010	Non-Public Textbooks Chargeback	603.010	as specified per usage
605 490 120	Core Operations & Maintenance	605.120	as specified per usage
605 490 121	Admin - Core	605.121	\$4.33/RWADA
605 490 130	Admin-Data Whse WNYRIC	605.130	\$4,383.78 base charge
605 490 132	Admin-Data WHSE Shared Staff	605.132	\$84,851/FTE
605 490 140	Admin-SEMS	605.140	\$45.30/teacher
605 490 141	Admin AESOP	605.141	\$0.65/RWADA
605 490 150	E-Rate	605.150	as specified per usage

CROSS CONTRACT PROGRAMS

Co-Ser

Program Title

Costs

Monroe 2-Orleans BOCES Service Code	Name of Service	Other BOCES Co-Ser	2019-2020 UNIT COSTS
604 490 223	NYS Rptg-NYS Data Cert- CB Maint	605.223	as specified per usage
605 490 230	IEP Direct	605.230	\$5,642.07/district
605 490 232	IEP Direct - RTIM Module	605.232	\$0.43/RWADA
605 490 250	Student Mgmt System Base	605.250	\$20,800/district
604 490 250	Student Mgmt System – Mindex Maintenance	605.251	as specified per usage
605 490 300	Financial - Bid Plus	605.300	\$1,767/district
605 490 301	Select My Bid	605.301	\$1,254/district
604 490 302	Select My Bid - CB Maint	605.302	as specified per usage
605 490 340	Business Analytics	605.340	\$1,495/district
605 490 350	Financial WINCAP	605.350	as specified per usage
605 490 351	Financial WINCAP-Maint	605.351	as specified per usage
604 490 360	Kronos	605.360	\$9,424.67/district
604 490 361	Kronos CB	605.360	as specified per usage
604 490 370	Professional Development Svces - My Learning Plan	605.370	\$2,150/district
604 490 374	WinCap PD	605.374	as specified per usage
604 490 373	My Learning Plan - Maintenance	605.373	as specified per usage
605 490 380	Advanced Report Writing	605.380	\$1.11/RWADA
605 490 381	Advanced Report Writing - base fee	605.381	\$6,466.98 base charge
604 490 395	App/Dev Blackboard CB	605.395	as specified per usage
604 490 397	App/Dev Site Improve CB	605.397	as specified per usage
604 490 399	Sports Mgmt Maint CB	605.399	as specified per usage
604 490 402	Sports Management	605.402	\$750/high school
604 490 404	Athletic Video Mgmt CB	605.404	as specified per usage
604 490 406	On-Line Sports Registration CB	605.406	as specified per usage
605 490 410	Que Center Work Order System	605.410	\$1,111.20/district
605 490 411	Que Center Wrk Sym CB	605.411	as specified per usage
604 490 412	R School Today Wrk Sym CB	605.412	as specified per usage
604 490 413	SchoolDude Wrk Sym Maint CB	605.413	as specified per usage
605 490 420	Server Hosting and Services	605.420	as specified per usage
605 490 430	Managed IT Services	605.430	per quote
605 490 440	Emergency Contact System	605.440	\$0.14/RWADA
604 490 441	Emergency Contact System CB Blackbird	604.441	as specified per usage
604 490 442	Emergency Contact CB School Mess	605.442	as specified per usage
605 490 470	Facilities Security Service	605.470	\$3,495/district
604 490 471	Facilities Security Service Vendor	605.471	as specified per usage
604 490 473	Facilities Security Service Supplies CB	605.473	as specified per usage
604 490 474	Facilities Security Service Equipment CB	605.474	as specified per usage
605 490 450	Board Docs	605.450	\$1,525/district
604 490 492	Digital HR - Central Recruitment	605.492	as specified per usage
605 490 520	Network & Workstation	605.520	as specified per usage
605 490 600	Comm- E-Mail	605.600	\$40.16/account
604 490 602	Comm E-Mail CB	605.602	as specified per usage
605 490 604	Mail Meter	605.604	\$0.89/FTE
605 490 607	Virtual Hardware Hosting	605.607	\$6.20/account
605 490 610	Comm-Internet	605.610	\$7,533.06/site
605 490 611	Comm Provider Charges	605.611	as specified per usage
605 490 620	Comm-Internet Filter - Base Charge	605.620	\$3,217.05/base charge
605 490 621	Comm-Internet Filter (RWADA)	605.621	\$0.83/RWADA
605 490 630	Comm-Reg Network	605.630	\$1.54/RWADA
604 490 631	Comm-Reg Fiber Maint	605.631	as specified per usage
604 490 635	Regntwk - Fiber Monthly Pyt	605.635	as specified per usage
605 490 637	Comm-Reg Netwk Gigabit	605.637	as specified per usage
605 490 638	Comm Reg - Firewall	605.638	\$5,048.26/district
605 490 639	Comm Reg Network - VOIP	605.639	as specified per usage
605 490 700	Courier/10	605.700	\$16,522.05/base charge

CROSS CONTRACT PROGRAMS

Co-Ser

Program Title

Costs

Monroe 2-Orleans BOCES Service Code

Service Code	Name of Service	Other BOCES Co-Ser	2019-2020 UNIT COSTS
604.490.930	CB Supplies	605.930	as specified per usage
604.490.940	Chgbk - Contractual	605.940	as specified per usage
662.490.020	Disabled Program Transportation	607.020.000	\$3,097/pupil
662.490.120	Disabled Program Transportation-Bird/Morgan	607.020.010	\$1,620/pupil
662.490.032	ESY Disabled Program Transportation	607.020.032	\$400/pupil
655.490.000	Telephone Interconnect	656.000	\$8,585/district
657.490.010	Phone Service	656.010	as specified per usage
657.490.015	Phone Service 50% Aidable	656.015	as specified per usage
657.490.020	Phone Service - Non-Aidable	656.020	as specified per usage

BROOME-TIOGA BOCES

610.490	SchoolDude Facilities Mgmt Serv	688.727	\$99,296.63/district
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CAPITAL REGION BOCES

604.490	NERIC Coordination	691.440	As billed
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GENESEE VALLEY BOCES

571.490	Staff Development	526.001	As specified by usage
612.490	Central Food Services	612.000	\$73,685/staff FTE
617.490	Certification	601.000	As specified by usage
669.490.000	AESOP Replacement	619.000	\$28.75/employee
669.490.100	AESOP Non-replacement	619.100	\$12.00/employee
672.490	Staff Development - Bus Drivers Level 1	602.000	\$100/district
674.490	Health, Safety, Risk Management	615.000	Base + Sq. Ft.
675.490	Self-Funded Health Care Benefit Co	633.000	\$60.80/participant

ERIE #1 BOCES

679.490	GASB 75	658.100	As billed
682.490.405	Policy Manual Development	659.405	As billed
682.490.410	Administrative Manual Development	659.410	As billed
682.490.430	Monthly & Quarterly Policy Revisions	659.430	\$1,750/yr.
682.490.435	Monthly & Quarterly Admin Revisions	659.435	\$1,750/yr.
682.490.440	Annual Policy/Admin Maintenance	659.440	As billed
683.490.150	IEP Frontline - NY	650.150	As billed
683.490.151	Frontline RTI	650.151	As billed
683.490.152	CENTRIS Sync	650.152	As billed
683.490.156	Document Repository and Fax Direct	650.156	As billed
683.490.951	Remote Support Infrastructure Fee	650.951	As billed

ORLEANS/NIAGARA BOCES

610.490	Sub Employment Management Service	610.000	As billed
687.490	Health Care Plan	611.000	\$10,710/district

WAYNE-FINGER LAKES BOCES

470.490	Tutoring Service	433.000	\$31.87/hour
589.490	Sports Official Fingerprint Clearance	531.000	\$119/district
589.490	Section V Sports	531.040	As billed
676.490.000	Edutech Administrative	611.000	As specified by usage
676.490.039	Part B Annual Pass Thru	611.039	As specified by usage
677.490.000	Advertising Service	623.000	As specified by usage
677.490.001	Advertising Coordination Fee	623.001	\$35.56/ad

QUESTAR III BOCES

684.490	State Aid Planning Svce - Other BOCES	621.020	\$3,280/district
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MONROE 2—ORLEANS BOCES SERVICES

Instructional Programs

Co-SER/ Svc. CODE	SERVICES	Pg.	UNIT COST 2019-2020
I. Career and Technical Education		5-7	
101.000	A. Career and Technical Programs	6	\$9,498/half-day session
101.000	B.		\$9,498/half-day session
101.000	C. Services and Trades Courses		\$9,498/half-day session
101.000	D. New Vision Programs		\$9,498/half-day session
413.000	F. Alternative High School Equivalency Program (AHSEP) (TASC Test Assessing Secondary Completion™) (Ages 16 and older)		\$2,202/half-day session
II. Center for Workforce Development (CWD) - Adult Programs		8	
401.000	A. High School Equivalency (16-20 year old students out of school)		Unit cost: \$12.29
	B. Adult Career Education and Training		
	C. Employment Preparation Education		
	D. Adult Career Education and Diploma (ACED)		
	E. Continuing Education Courses		
	F. Career Training Programs		
	G. Guidance. Progress. Success.		
	H. Vocational Assessment		
III. Department for Exceptional Children		9-16	
	A. Special Education	9	
	1. Special Class Setting		
203.000	a) 12:1:1 Program		\$42,029/student
203.100	b) Hospitality and Applied Skills (HaAS)		\$21,015/student
203.200	c) Activities for Daily Living Center		\$21,015/student
203.300	d) Transition (12:1:1)		\$46,528/student
203.400	e) Project SEARCH (12:1:1)	10	\$37,305/student
204.000	f) CaSS 8:1:1		\$44,431/student
205.000	g) 6:1:1 ASD		\$61,333/student
205.000	h) 6:1:1 Medically Fragile		\$50,509/student
205.100	i) 6:1:1 Behavior Management		\$50,509/student
205.500	j) 6:1:1 Center Based		\$55,740/student
206.000	k) 8:1:2 Intensive Management		\$51,595/student
211	l) 6:1:2 Complex Needs		\$74,396/student
N/A	m) Individual Student Teacher Aides/SBA's (attach list of student names and programs)		
	2. Itinerant Services	11	
	a) Tutorial Services		
202.000	1. Tutoring Center		\$41.80/hour (classified)
202.001	2. Homebased		\$44.80/hour (classified)
406.000	3. Tutoring Center		\$41.80/hour (general)
406.001	4. Homebased		\$44.80/hour (general)

MONROE 2-ORLEANS BOCES SERVICES

Co-SER/ Svc. CODE	SERVICES	Pg.	UNIT COST 2019-2020
301.000	<i>b) Teachers of the Blind/ Visually Impaired</i>		\$7,918/hr./wk. (40 weeks)
301.010	1. Orientation and Mobility		\$7,764/hr./wk. (40 weeks)
302.000	<i>c) Teachers of the Deaf/Hard of Hearing</i>		\$5,445/hr./wk. (40 weeks)
302.010	1. Interpreter		\$90,494/year
302.030	2. Notetaker		\$55,587/year
302.050	3. Signing Skills Coach		\$62,111/year
302.020	<i>d) Audiological Services</i>		\$8,215/hr./wk. (40 weeks) plus \$1,117 base fee for FM System
303.000	<i>e) Occupational Therapy</i>		\$8,137/hr./wk. (40 weeks) or \$146,747/FTE
306.000	<i>f) Physical Therapy</i>		\$8,577/hr./wk. (40 weeks) or \$138,200/FTE
308.000	<i>g) Speech and Language Therapy (classified)</i>	12	\$8,191/hr./wk. (40 weeks) or \$144,840/FTE
	<i>h) Assistive Technology Services</i>		
308.021	1. Model A - Block Services		\$38,865/day/wk./yr.
308.023	2. Model C - Dedicated Student Hours per IEP		\$9,716/hr./wk./yr.
308.030	<i>i) NYS Licensed Speech Pathologist for Medicaid</i>		\$11,289/hr./wk. (40 weeks)
309.000	<i>j) School Social Work</i>		\$7,871/hr./wk. (40 weeks) or \$123,805/FTE
309.020	<i>k) School Psychology</i>		\$7,871/hr./wk. (40 weeks) or \$123,805/FTE
309.030	<i>l) Behavior Specialist</i>		\$7,871/hr./wk. (40 weeks)
309.060	<i>m) Family Support Services</i>		Call for Rates
311.000	<i>n) Consultant Special Education Teachers</i>		\$5,696/hr./wk. (40 weeks) or \$89,539/FTE
311.020	<i>o) Music Therapy</i>		\$5,967/hr./wk. (40 weeks)
311.030	<i>p) Art Therapy</i>		\$6,602/hr./wk. (40 weeks)
	<i>q) Autism Specialist</i>	13	
311.041	1. Model A - Block Hours		\$8,143/hr./wk. (40 weeks)
311.042	2. Model B - Dedicated Block Hours		\$8,143/hr./wk. (40 weeks)
311.060	<i>r) Reading Specialist</i>		Call for Rate
311.110	<i>s) Inclusion Teacher Aide (attach list of student names)</i>		\$48,612/yr.
311.120	<i>t) Inclusion SBA</i>		\$49,405/yr.
	<i>u) Other Itinerant Staff (Please specify type of staff- i.e., health aide, nursing, etc. and attach list of student names)</i>		
318.000	3. Pupil Services Coordination		\$134,783/FTE
	4. Career Planning Services		
517.000	<i>a) Transition Services</i>		\$23,574/day
517.010	<i>b) 1:1 Job Coach (attach list of student names)</i>		\$24,306/half-day
517.020	<i>c) Work-Based Learning</i>		\$22,194/2.5 hrs./day (40 weeks)
517.040	<i>d) Person Centered Planning</i>		\$6,022/hr./wk./yr.
316.000	5. Supervisor Handicapped Programs	14	TBD upon request
	6. Extended School Year Program (12-month program)		
823	<i>a) Classroom Program</i>		TBD
841	<i>b) Itinerant Program</i>		TBD
N/A	<i>c) Preschool Program</i>		TBD

MONROE 2-ORLEANS BOCES SERVICES

CO-SER/ Svc. CODE	SERVICES	Pg.	UNIT COST 2019-2020
	7. Preschool Services		
N/A	<i>a) Preschool Special Class Integrated Setting (6/6:1+1)</i>		
N/A	<i>b) Preschool Special Class (12:1:1)</i>		
N/A	<i>c) Preschool Special Class (8:1+3)</i>		
653/512	8. Teacher Immersion Fellows Program		653: \$5,539/district 512: \$3,728/participant
	B. Education for Gifted and Talented	15	
	1. A Diversified Enrichment Program for the Talented (ADEPT)		
402.010	<i>a) Explorations (Elementary)</i>		\$8,446/building
402.020	<i>b) Discovery Program (Middle School)</i>		\$212/student
402.020	<i>c) Seminar Series (High School)</i>		\$212/student
402.040	<i>d) Student Leadership Training (High School)</i>		\$602/student
	<i>e) MasterMinds (Academic Competition)</i>		
510.050	1. Jr. Varsity		\$352/team
510.060	2. Varsity		\$812/team
510.070	<i>f) Academic Challenge Bowl</i>		\$506/team
510.080	<i>g) Interscholastic Chess</i>		\$343/team
512.030	<i>h) Professional Development Series</i>		\$876/participant
512.035	<i>i) G/T Network Consortium</i>		\$608/district
512	<i>j) G/T Consulting Services</i>		N/A
	C. Programs for English as a New Language	16	
	1. Itinerant Services (please order as K-12)		
315.000	<i>a. Elementary, Middle and High School</i>		\$21,379/day
	IV. Westside Junior/Senior High Academy		
423.000	A. Westside Jr. High Academy (General Education Grades 7-8)		\$31,018/student
423.010	B. Westside Sr. High Academy (General Education Grades 9-12)		\$31,018/student
423.020	C. TEAM (Teenage Education and Parenting Program)		\$31,018/student
	V. Regional Summer School		
417	A. Grades 7-8 (remedial)		
	1. Reading/Math Clinic		\$517/course
	2. Middle School Program		\$476/course
417	B. Grades 9-12		
	1. Remedial		\$432/1 credit; \$266/.5 credit
	2. New		\$707/1 credit; \$304/.5 credit
	3. Review		
	<i>a) 6-Day Review Course</i>		\$102/course
	4. Test only		\$19/test

MONROE 2—ORLEANS BOCES SERVICES

CO-SER/
SVC. CODE SERVICES

Pg. UNIT COST 2019-2020

Instructional Support

I. Communication and Technology Services (CaTS)

18-21

A. Communications Services		18	
528.000	1. Printing & Graphics		Based on past usage
	2. School Information Services		
615.000	a) Base Service		\$21,580/day/wk. (52 weeks)
615.000	b) Video Production		\$5,760 base charge
B. Instructional Technology Services		19	
328.000	1. Computer Education Coordinator		\$61,890 (based on .6 FTE)
430.000	2. eLearning		
430.000	a) Base Service		\$2.07/RWADA
430.010	b) Online Courses (eLearning Base Service required)		solution-based
430.020	3. GCN Online Tutorials		\$1,530 unlimited access
	4. Technology Staff Development (Model Schools)		
524.000	a) Base Service (Required if participating in 525)		Base cost plus \$2.23/RWADA
524.010	b) Instructional Technology Specialists		\$44,050 (based on .4 FTE)
513.000	5. Library Automation		\$6,150/site (plus add-ons)
	6. Media Library	20	
530.000	a) Media Library (VHS/DVD/Streaming) & Video Duplication		Base cost plus \$4.34/RWADA
530.020	b) Online Resources		\$910/district (plus \$0.38/RWADA, plus the cost of the database)
820.207	7. School Library System		N/A
D. Technical Support Services		21	
	1. Instructional Computing		
525.000	a) Base Service		\$3.32/RWADA
	b) Computer Based Guidance Systems		\$740/site (plus cost of application)
525.010	1. Choices		
525.010	2. Career Cruising		
525.010	3. Guidance Direct		
525.010	4. Naviance		
525.010	5. Other		
525.020	c) Shared Technician		\$80,550/FTE
601.000	2. Records Management		\$4.24/RWADA
608.000	3. Instructional Support Network (ISN)		
608.000	a) Training and Support Base Service		\$3.93/RWADA
	4. Technical Services		
527.000	a) Audio/Visual/Computer Equipment Repair		Base cost plus \$9.95 RWADA
527.020	c) Assistive Technology Acquisition/Repair		\$16,820/district

MONROE 2-ORLEANS BOCES SERVICES

Co-SER/
SVC. CODE

SERVICES

Pg.

UNIT COST 2019-2020

II. School Improvement Program

22-25

512.000	A. Base Service (Note: All districts must participate in the base service in order to access the School Improvement Co-Ser. Districts participating in this program are eligible for BOCES aid on substitute teacher stipend costs for School Improvement and for related Curriculum and Staff Development programs.)	22	\$6,584
	B. Professional Development Services		
	1. Administrators' Regional Meetings		
512.022	a) Chief School Administrator		\$639/participant
512.022	b) Assistant Superintendents for Instruction		\$649/participant
512	2. Principal APPR Re-Certification Training		\$544/half day
512	3. Teacher APPR Re-Certification Training		\$544/half day
512	4. NYSED Statewide Professional Development Turnkey Services		\$1,088/day, \$5,440 total
512	5. Standards-Based Assessment Development		\$1,088/day
	6. On-Site Customized Professional Learning		\$1,088/day
512	7. Instructional Audits	23	\$1,088/day
512	8. Curriculum Writing		\$795/district
512	9. Regional Social Studies Curriculum Writing		\$795/district team
512	10. Regional Bilingual Education Resource Network (RBE-RN)		Technical assistance and professional development gratis; workshop materials vary
512	11. Summer Regional Leadership Institute		\$3,710/participant
512	12. Mentoring That Matters	24	\$222/participant
512	13. In-District Instructional Coaching		\$1,088/day
	a) ELA		
	b) Math		
653/512	14. Teacher Immersion Fellows Program		653: \$5,539/district 512: \$3,728/participant
101.000	15. STEM Coach		\$20,910/.2 FTE
512	16. Instructional Coaching Services with the Whole Child in Mind		\$20,910/.2 FTE
512	17. Special Education Instructional Service		\$20,910/.2 FTE
512	18. Active Learning for ALL Content Areas	25	\$20,910/.2 FTE
512	19. RtI: Making Systems Work		\$20,910/.2 FTE

III. Grant Writing

26

541.000	A. Base Service		\$2,700/year
541.000	B. Grant Writing/Editing Service		\$80/hr.
541.000	C. Consolidated Application Service		\$3,200
541.000	D. Title I for Private (nonpublic) Schools		\$1,154
541.000	E. CR Part 154		\$1,092

IV. Reading Recovery

512.040	A. New Teacher Training		\$10,404/participant
512.040	B. Teachers receiving continuing contact from Teacher Leader		\$2,671/participant
512.040	C. Essential Literacy		\$8,404

MONROE 2-ORLEANS BOCES SERVICES

Co-SER/
SVC. CODE

SERVICES

Pg.

UNIT COST 2019-2020

Co-SER/ SVC. CODE	SERVICES	Pg.	UNIT COST 2019-2020
	V. BOCES 4 Science/Elementary Science Program	27	\$335 average cost per kit
502.000	A. STARLAB		
	1. Portable Planetarium, Grades 1-12; Presentation with instructor		\$275/day
	2. District employee who has completed certification course		\$135/day
	3. Sunshine, Shadows, and Silhouettes lesson presentation with instructor		Free to participating districts
502.000	B. Content, Curriculum and Alignment		Free to participating districts
502.000	C. Consulting Services		
	1. Coaching, K-8		\$525/day or \$15,000/.2 FTE
502.000	D. B4S Unit Workshops		Free to participating districts
502.000	E. NYS Intermediate Science Assessments		Test Administrative Training is free to participating districts
	VI. MAARS	28	
	A. Core Services		\$5.00/RWADA
	B. NYS Assessment Scoring Coordination		\$750 daily rate, plus materials
	C. Regents Answer Sheets and Reporting		\$2.97/test
	D. NYS Assessment Processing		\$2.97/test
	E. Regional Scoring		\$5.30/test
	F. Regional Scoring for NYSESLAT		\$2.97/test
	H. Training for NYSAA Administration		\$400/per district
	The following services are coordinated through the RIC at Monroe #1 BOCES.		
	I. Data Warehouse (WNYRIC)		\$4,216.48/district
	J. NYS Reporting		varies/RWADA
	K. Data Privacy Service		\$3,750/district

MONROE 2-ORLEANS BOCES SERVICES

Co-SER/
SVC. CODE SERVICES

Pg. UNIT COST 2019-2020

Finance, Human Resources and Labor Relations

I. Finance

652.000	A. Cooperative Bidding (for current participation information contact Joanne Laurini at 352-2622)	30	Cooperative Bidding \$383/unit Food \$2,225/unit Gas \$1,230/unit Fine Paper \$577/unit Electricity \$1,105/unit Statewide School Finance Consortium \$650/district
	<input type="checkbox"/> Art <input type="checkbox"/> Athletic <input type="checkbox"/> AV equipment installation <input type="checkbox"/> Beverages <input type="checkbox"/> Bread products <input type="checkbox"/> Building supplies <input type="checkbox"/> Bus parts <input type="checkbox"/> Calculators <input type="checkbox"/> Custodial <input type="checkbox"/> Electrical service <input type="checkbox"/> Electricity <input type="checkbox"/> Fine paper <input type="checkbox"/> Food service equipment repairs/services <input type="checkbox"/> Food supply <input type="checkbox"/> Fresh produce <input type="checkbox"/> Health and safety <input type="checkbox"/> HVAC services <input type="checkbox"/> Ice cream/frozen desserts <input type="checkbox"/> Magazines <input type="checkbox"/> Medical trainer <input type="checkbox"/> Milk and juice <input type="checkbox"/> Multimedia/AV equipment <input type="checkbox"/> Music equipment <input type="checkbox"/> Natural gas <input type="checkbox"/> Office and Classroom Supplies <input type="checkbox"/> Plumbing services <input type="checkbox"/> Pool supplies <input type="checkbox"/> Printer and copier supplies <input type="checkbox"/> School lunch paper		
512.022.003	B. Rochester School Business Officials' Meetings		\$182/participant
634.000	C. Rochester Area School Health Plan (RASHP I)		district specific
634.001	D. Rochester Area School Health Plan (RASHP II)		district specific
634.010	E. Rochester Area School Workers' Comp. Plan (RASWCP)		district specific

II. Human Resources

		31	
512.022.004	A. Rochester Area School Personnel Administrators' (RASPA) Meetings		\$520/participant
641.000	C. Human Resource Management Audits		\$130/hour
640.000	D. (OWR) Online Web Recruitment		\$5,100/yr.
313.000	E. Shared Human Resources Manager		\$144,341/Staff FTE

III. Labor Relations and Negotiation Services

		32	
	A. Labor Relations and Negotiation Services		
614.000	1. Base Service		\$18,818/district (Extended service \$100/hour)
614.040	2. Unemployment Service		\$4,300/district
614.060	3. Superintendent's Disciplinary Hearings		\$4,150/district
329.000	B. Attendance Investigator Service		\$57/hour as needed

MONROE 2—ORLEANS BOCES

INDEX

Career and Technical Education6

Career and Technical Programs	6
Services and Trades Courses	6
New Vision Programs	6
Alternative High School Equivalency Program (AHSEP)	6
Career Clusters and Programs.....	7

Center for Workforce Development.....8

High School Equivalency.....	8
Adult Career Education and Training.....	8
Employment Preparation Education.....	8
Adult Career Education and Diploma (ACED).....	8
Continuing Education Courses.....	8
Continuing Education Certifications	8
Career Training Programs.....	8
Guidance. Progress. Success.....	8
Vocational Assessment.....	8

Department for Exceptional Children.....9

Special Education.....	9
Special Class Setting.....	9
12:1:1	9
Hospitality and Applied Skills (HaAS).....	9
Activities for Daily Living Center.....	9
Transition (12:1:1).....	9

Special Education.....10

Project SEARCH (12:1:1).....	10
CaSS 8:1:1	10
6:1:1 ASD	10
6:1:1 Medically Fragile	10
6:1:1 Behavior Management.....	10
6:1:1 Center Based	10
8:1:2 Intensive Management.....	10
6:1:2 Complex Needs	10
Itinerant Services.....	11
Tutorial Services* (General and Classified)	11
Teachers of the Blind/Visually Impaired.....	11
Teachers of the Deaf/Hard of Hearing Signing Skills Coaches Notetakers/Interpreters	11
Audiological Services.....	11
Occupational Therapy.....	11
Physical Therapy	11
Speech and Language Therapy(Classified).....	12
Assistive Technology Services.....	12

NYS Licensed Speech Pathologist for Medicaid.....	12
School Social Work	12
School Psychology	12
Behavior Specialist.....	12
Family Support Services.....	12
Consultant Special Education Teachers.....	12
Music/Art Therapy.....	12
Autism Specialist	13
Reading Specialist.....	13
Inclusion Teacher Aide	13
Inclusion Student Behavioral Assistant	13
Pupil Services Coordination.....	13
Career Planning Services.....	13
Transition Services	
Job Coach Services	
Work-Based Learning	
Person Centered Planning	
Supervisor Handicapped Programs	14
Extended School Year Program	14
Classroom, Itinerant and Preschool Programs	
Preschool Services	14
Preschool Special Class Integrated Setting (6/6:1+1)	
Preschool Special Class (12:1+1)	
Preschool Special Class (8:1+3)	
Teacher Immersion Fellows Program.....	14

Education for Gifted and Talented15

A Diversified Enrichment Program for the Talented (ADEPT).....	15
Explorations.....	15
Discovery Program and the High School Seminar Series	15
Student Leadership Training	15
MasterMinds	15
Academic Challenge Bowl.....	15
Interscholastic Chess	15
Professional Development Series	15
G/T Network Consortium.....	15
G/T Consulting Services.....	15

Programs for English as a New Language.....16

Itinerant Services.....	16
-------------------------	----

Other Instructional Programs.....16

Westside Junior/Senior High Academy with TEAM Component	16
Regional Summer School.....	16

MONROE 2-ORLEANS BOCES

INDEX

Communication and Technology Services..... 18

Printing and Graphics	18
Graphics/Pre-Press	18
School Information Services.....	18
Video Production.....	18

Instructional Technology Services..... 19

Computer Education Coordinator (Instructional Technology Specialist).....	19
eLearning (Distance Learning).....	19
Base Service	
Online Courses	
GCN Online Web Training Module	19
Technology Staff Development/Instructional Technology Specialist (Model Schools).....	19
Base Service	
Instructional Technology Specialists	
Library Automation	19
Media Library.....	20
Online Resources	
School Library System.....	20

Technical Support Services..... 21

Instructional Computing.....	21
Base Service	
Computer Based Guidance Systems	
Shared Technician	
Records Management.....	21
Instructional Support Network (ISN)	21
Training and Support Base Service	
Technical Services	21
Audio-Visual /Computer Equipment Repair	
Assistive Technology Acquisition/Repair	

Curriculum, Instruction and Professional Development..... 22

Base Service	22
Administrators' Regional Meetings	22
Principal APPR Re-Certification Training	22
Teacher APPR Re-Certification Training.....	22
NYSED Statewide Professional Development Turnkey Service	22
Standards-Based Assessment Development.....	22
On-Site Customized Professional Learning.....	22
Instructional Audits	23
Curriculum Writing, Math and ELA.....	23

Regional Social Studies Curriculum Writing.....	23
Regional Bilingual Education Resource Network (RBE-RN).....	23
Mid-West RBE-RN	
Summer Regional Leadership Institute.....	23
Mentoring That Matters.....	24
In-District Instructional Coaching.....	24

ELA	
Math	
Teacher Immersion Fellows Program.....	24
STEM Coach	24
Instructional Coaching Services with the Whole Child in Mind.....	24
Special Education Instructional Service.....	24
Active Learning for ALL Content Areas.....	25
RtI: Making Systems Work	25

Grant Writing..... 26

Grant Writing.....	26
Base Service	
Grant Writing/Editing Service	
Consolidated Application Service	
Title I for Private (non-public) Schools	
CR Part 154	

Reading Recovery 26

Reading Recovery.....	26
-----------------------	----

BOCES 4 Science/Elementary Science Program (ESP) ... 27

BOCES 4 Science (B4S)/Elementary Science Program (ESP)	27
STARLAB Certification Course:	
Sunshine, Shadows And Silhouettes (in the Starlab) (Grade: Kindergarten)	
Content, Curriculum and Alignment	27
Consulting Services.....	27
Science Coaching, K-8	
B4S Unit Workshops	27
NYS Intermediate Science Assessment.....	27

Monroe/Orleans Accountability, Assessment, and Reporting Services (MAARS) 28

Core Services	28
NYS Assessment Scoring Coordination.....	28
Regents and NYSITELL Answer Sheets and Reporting.....	28
NYS Assessment Processing.....	28
Regional Scoring.....	28
Regional Scoring for NYSESLAT.....	28
Training for NYSAA Administration	28

MONROE 2—ORLEANS BOCES

INDEX

Data Warehouse (WNYRIC).....	28
NYS Reporting.....	28
Privacy Service.....	28
Finance.....	30
Cooperative Bidding.....	30
Rochester School Business Officials' Meetings.....	30
Rochester Area School Health Plan (RASHP I & II).....	30
Rochester Area School Workers' Compensation Plan (RASWCP).....	30
Human Resources.....	31
Rochester Area School Personnel Administrators' Meetings (RASPA).....	31
Human Resource Management Audits.....	31
(OWR) Online Web Recruitment.....	31
Shared Human Resources Manager.....	31
Labor Relations.....	32
Labor Relations and Negotiation Service.....	32
Base Service	
Extended Service	
Unemployment Service	
Superintendent's Disciplinary Hearings	
Attendance Investigator Service.....	32



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BOCES 2

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